

# NOTICE OF MEETING

## CITY COUNCIL

*Regular Meeting – Monday, May 7, 2018 – 7:00 p.m.*  
Council Chamber – City Hall – 1100 Frederick Avenue

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## AGENDA

### COUNCIL SEATING ARRANGEMENT

J. Bruce Woody  
City Manager

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

### MANAGER'S STAFF\*

### COUNCILMEMBERS

### COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

\*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson and Public Works & Transportation Director Andrew Clements.

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the Inauguration of the new City Council held April 16, 2018, at 12:00 p.m. and the regular meeting held April 23, 2018, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON THE CONSOLIDATED ANNUAL PLAN:

2. The City Council of the City of St. Joseph will hold a public hearing on Monday, May 7, 2018, at 7:00 p.m., in the Council Chamber at City Hall, on the City's Consolidated Fourth Year Annual Plan for the use of any Community Development Block Grant and HOME Investment Partnership funds the City may receive in Fiscal Year 2018/2019.

The public hearing is to give residents, especially low and moderate income individuals, and community organizations, the opportunity to review and comment on the City of St. Joseph's strategic use of available Community Development Block Grant (CDBG) and HOME funds. These federal funds are intended to principally address the economic, housing and non-housing needs of low- and moderate-income residents and the areas in which they live.

Residents will be given an opportunity to express their views on the Consolidated Fourth Year Annual Plan at this time. (See Item #16, Bill #6-18.)

CONSENT AGENDA:

Nominations and Appointments:

3. Filed 4/24/18: Councilmember Novak nominates Ken Beck, 3426 Linda Lane, to serve as a member of the Port Authority, for a term expiring May 7, 2025; he is replacing Kenneth Reeder, whose term has expired.
4. Filed 4/30/18: Councilmember Roach nominates Rebecca Goodwin, 6319 Sherman Street, to serve as a member of the Administrative Violation Review Board, for a term expiring April 29, 2023; she is being reappointed.

CONSENT AGENDA: (Cont'd)

Bills for Passage:

5. A Bill (#5-18) authorizing a Lump Sum Contract with Business Logistics Inc. DBA Veritas Systems Construction in a total amount not to exceed \$27,965.00 for the roof replacement on the carpenter shop at the Parks, Recreation & Civic Facilities maintenance facility.
  
6. A Bill (#7-18) authorizing execution of a Surface Transportation Program ((STP-Urban) Agreement with the Missouri Highways and Transportation Commission (MHTC) under which the MHTC will provide funding in an amount not to exceed \$273,915.00 and the City will contribute matching funds in an amount not to exceed \$68,479.00 for the Urban Trail Maintenance Project.
  
7. A Bill (#9-18) approving the Preliminary Plat entitled "Go Storage Frederick," a major commercial subdivision consisting of 2 lots proposed for the property located at 3502 Frederick Avenue, as requested by Wesley Grammer.
  
8. A Bill (#10-18) approving the Preliminary Plat entitled "Mitchell Woods Plat 8," a major commercial subdivision consisting of 6 lots proposed for the property located at 5920 Corporate Drive, as requested by Shawn Duke, agent of Pharmland Ventures, LLC.
  
9. A Bill (#13-18) authorizing an amendment to the General Fund Street Enhancement Use Tax Program in the amount of \$100,000.00 and the issuance of purchase orders in an amount not to exceed \$160,000.00 for various concrete street repairs for the 2018 construction season using the master agreements with Auxier Construction Company and JD Bishop Construction, LLC.
  
10. A Bill (#14-18) authorizing an amendment to the Capital Projects Fund in the amount to \$340,000.00, the execution of a Unit Price Contract with K & M Concrete Construction, LLC, and the issuance of purchase orders towards said contract in a total amount not to exceed \$537,380.00 for the 2018 Concrete Street repairs.

CONSENT AGENDA: (Cont'd)

Resolutions for Adoption:

11. A Resolution (#16-18) authorizing the execution of a Lump Sum Contract for Construction with Kissick Construction Company, Inc. in a total amount of \$2,087,600.00 for the Combined Sewer Outfall work of the Blacksnake Creek Stormwater Separation Improvement Project.
  
12. A Resolution (#17-18) authorizing the execution of a Lump Sum Contract with Styrling Construction and the issuance of purchase orders toward said contract in the amount of \$39,550.00 for the roof replacement on the City Yards salt storage building and traffic striping building.
  
13. A Resolution (#18-18) declaring July 26, 1843 as the founding day of St. Joseph and designating July 26 as “Founder’s Day” in the City of St. Joseph.
  
14. A Resolution (#19-18) authorizing execution of a Lump Sum Contract with Herner Construction Company in the total amount not-to-exceed \$191,500.00 for the Bartlett Park Restroom Project.
  
15. A Resolution (#22-18) authorizing the filing of a grant application with the Missouri Department of Public Safety, Missouri Region H Homeland Security Office in the amount of \$5,877.00 to be used to obtain equipment for the Police Department.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

16. A Bill (#6-18) authorizing the submittal of the Fourth Year Annual Plan for the use of Fiscal Year 2018/2019 Community Development Block Grant and HOME Investment Partnerships Program funds to the Department of Housing and Urban Development (HUD).

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

17. A Bill (#15-18) granting a driveway access onto the Parkway System at 3024 Ashland Avenue as requested by Sibyl Downing to allow for the modifications to a driveway on her property.
18. A Bill (#20-18) authorizing an amendment to the Capital Projects Fund and the execution of a Unit Price Contract with TNR Construction LLC and the issuance of purchase orders towards said contract all in a total amount not to exceed \$872,663.00 for the Atchison Street improvements.
19. A Bill (#21-18) authorizing an amendment to the General Fund Street Enhancement Use Tax Program budget in the amount of \$1,200,000.00, and the execution of a Unit Price Contract with Herzog Contracting Corporation and the issuance of purchase orders towards said contract, all in a total amount not to exceed \$4,200,000.00 for the 2018 Use Tax Resurfacing Program.

REPORTS OF BOARDS & COMMISSIONS:

20. Filed 4/25/18: Minutes of the Zoning Board of Adjustment meeting held April 24, 2018, at 4:00 p.m., in the Council Chamber at City Hall.
21. Filed 4/25/18: Minutes of the Library Board Budget/Personnel Committee meeting held April 24, 2018, at 4:45 p.m., at the Carnegie Library, 316 Massachusetts Street.

REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

22. Filed 4/25/18: Minutes of the Library Board of Trustees meeting held April 24, 2018, at 5:00 p.m., at the Carnegie Library, 316 Massachusetts Street.
23. Filed 4/26/18: Minutes of the Social Welfare Board meeting held March 27, 2018, at 2:30 p.m., at 904 South 10th Street.
24. Filed 4/27/18: Minutes of the Building and Fire Prevention Code Board of Appeals meeting held April 26, 2018, at 3:30 p.m., in the 1st Floor Conference Room at City Hall.
25. Filed 5/2/18: Minutes of the Planning Commission meeting held April 26, 2018, at 7:00 p.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

26. Filed 4/23/18: Minutes of the Work Session held April 11, 2018, at 4:15 p.m., in the 4th Floor Conference Room at City Hall.
27. Filed 4/27/18: Minutes of the Work Session held April 17, 2018, at 4:15 p.m., in the 4th Floor Conference Room at City Hall.
28. Filed 4/30/18: Minutes of the Work Session held April 18, 2018, at 4:15 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

29. Filed 4/18/18: Letter from Michael Grimm, Chairman, Administrative Violation Review Board, in re: Requesting a change to the Code of Ordinances to expand the Administrative Violation Review Board’s duties regarding the property maintenance codes.
30. Filed 4/19/18: City Clerk verification in re: East Hills Community Improvement District Board of Directors Election.
31. Filed 4/19/18: Minutes of the Police Pension Board meeting held March 21, 2018, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.

COMMUNICATIONS: (Cont'd)

32. Filed 4/19/18: Letter from Michelle Ritter, 3120 Gene Field Road, in re: Resignation from the Americans with Disabilities Act Compliance Board.
33. Filed 4/20/18: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held April 2, 2018, at 5:00 p.m., at 3406 Frederick Avenue.
34. Filed 4/20/18: Memorandum from Clint Thompson, Planning and Community Development Director, in re: CDBG Work Session Follow up.
35. Filed 4/23/18: Police Department Monthly Activity Report Highlights, March 2018.
36. Filed 4/23/18: Letter from Teresa Fankhauser, Executive Director, and Janie Findley and Denise Meyer, Arts Fund Co-Chairs, Allied Arts Council, in re: Request for three-year annual commitment of \$30,000.00 from the City.
37. Filed 4/23/18: Letter from Mayor McMurray in re: Appointment of Councilmembers Davis, Myers and O'Dell to the St. Joseph Area Transportation Study Coordinating Committee.
38. Filed 4/23/18: Letter from Paula Heyde, City Clerk, in re: Thank you for donation of food and services valued at \$2,453.44 from Jim Pallone and Jeff Keyasko, JC Wyatt House, for the City Council inauguration reception on April 16, 2018.
39. Filed 4/23/18: Memorandum from Mayor McMurray and Paula Heyde, City Clerk, in re: Board and Commission nominations during 2018-2022 Council term.
40. Filed 4/24/18: Social Welfare Board's "The Clinic Beat" newsletter, March 2018.
41. Filed 4/27/18: City Link, April 26, 2018.
42. Filed 4/30/18: Human Resources Annual Report, 2017.
43. Filed 5/1/18: Minutes of the St. Joseph Museums, Inc. Exhibits Committee meeting held April 17, 2018, at 4.00 p.m., at 3406 Frederick Avenue.
44. Filed 5/1/18: City Clerk verification in re: Mitchell East Community Improvement District petition.
45. Filed 5/2/18: Email from Jeff Penland, 1014 E. Cliff Street, in re: Resignation from the Housing Authority.
46. Filed 5/2/18: Minutes of the St. Joseph Museums, Inc. Programming Committee meeting held April 3, 2018, at 1:07 p.m., at 3406 Frederick Avenue.

OTHER BUSINESS:

47. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.