

# DOWNTOWN REVIEW BOARD AGENDA

Wednesday, September 4, 2019 5:30 p.m.

Council Chamber, 3rd Floor of City Hall

1100 Frederick Ave., St. Joseph, Missouri



2019 AUG 16 PM 3:14

CITY CLERK

- ***CALL TO ORDER***
- ***ROLL CALL***
- ***APPROVAL OF MINUTES OF REGULAR MEETING***
- ***POSTPONEMENTS/ADJUSTMENTS TO THE AGENDA***

***The following rules of conduct have been adopted by this Commission:***

1. Give your name and complete address.
2. No one may speak more than twice on the same item.
3. No one may speak more than ten minutes at a time without permission from the Chairperson.
4. No one may speak a second time on a question until every person who wants to speak has done so.
5. All submissions of evidence, i.e., photos, drawings, will be retained by the Downtown Review Board and will become a part of the permanent file.

***If necessary, adjust the microphone; clearly speak into the microphone.***

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-4610, or TDD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.

- **APPROVAL OF MINUTES** – July 10, 2019
  
- **OLD BUSINESS**
  1. **Election of Officers**
  
- **NEW BUSINESS**
  2. **Certificate of Appropriateness** – A request for approval of a Certificate of Appropriateness to enclose sub-grade window wells on the west and south side of the property at 217 S 4<sup>th</sup> as requested by Roger Williams
  
  3. **Certificate of Appropriateness** – A request for approval of a Certificate of Appropriateness for installation of brackets on existing poles for two 5’x24” welcome banners on the property at 911 Frederick as requested by Marci Bennett on behalf of the Buchanan County Tourism Board