

# NOTICE OF MEETING

---

## CITY COUNCIL

*Regular Meeting – Monday, September 24, 2018 – 7:00 p.m.*  
Council Chamber – City Hall – 1100 Frederick Avenue

---

## AGENDA

### COUNCIL SEATING ARRANGEMENT

J. Bruce Woody  
City Manager

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

#### MANAGER'S STAFF\*

#### COUNCILMEMBERS

#### COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

\*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson and Public Works & Transportation Director Andrew Clements.

---

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held August 27, 2018, at 7:00 p.m. and the special meeting held September 5, 2018, at 5:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT:

---

2. The City Council will hold a public hearing on Monday, September 24, 2018, at 7:00 p.m., in the Council Chamber at City Hall, on the Consolidated Annual Performance and Evaluation Report on the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs for the period July 1, 2017 through June 30, 2018. The Performance Report describes each activity for which CDBG and HOME funds were budgeted in the Community Partnership Strategy and Consolidated Plan – Third Year Annual Plan for Program Year 2017/2018. The Report provides a summary of programmatic accomplishments and the city’s assessment of its progress in addressing the priority needs and the specific goals and objectives identified in the strategic plan and action plan.

At this time, residents will be given an opportunity to express their views regarding the city’s use of available resources and its accomplishments in addressing the identified needs.

CONSENT AGENDA:

Nominations and Appointments:

3. Filed 9/10/18: Mayor McMurray nominates Philip E. Vaughn, 3514 W. Lantern Lane, to serve as a member of the Planning Commission for a term expiring August 5, 2023; he is being reappointed.

Bills for Passage:

4. A Bill (#173-18) amending Section 5-1 of the Code of Ordinances entitled “Violations and penalties” to establish a minimum fine in the amount of \$50.00 for violations of Chapter 5 entitled “Animals”.

CONSENT AGENDA: Bills for Passage: (Cont'd)

5. A Bill (#174-18) authorizing an amendment to Chapter 2 “Administrative Code” of the Code of Ordinances to provide for the creation of a Human Resources Department.
  
6. A Bill (#175-18) authorizing an amendment to the General Fund budget to provide funds in the amount of \$125,631.00 for expenses associated with the creation of a Human Resources Department and granting authority to create a new Human Resources Director position.
  
7. A Bill (#168-18) authorizing execution of a Settlement Agreement with HPI Products, Inc., in a collection lawsuit filed in Buchanan County Circuit Court concerning the collection of past due administrative fines.
  
8. A Bill (#177-18) approving a purchase order for emergency repairs to the utility water controller at the Water Protection Plant by R/S Electric Corp. in the amount of \$52,450.00.
  
9. A Bill (#181-18) authorizing an amendment to the Police Department budget in the General Fund in the amount of \$2,306.00 and the acceptance of grants from the Missouri Department of Transportation, Traffic and Highway Safety, for overtime for Hazardous Moving Violations in the amount of \$9,000.00, Midland Empire Alcohol Task Force (Youth Alcohol) in the amount of \$43,461.00, and Northwest Missouri DWI Task Force (Sobriety Checkpoint) in the amount of \$5,106.00 and DWI Wolfpack Enforcement in the amount of \$2,980.00 for a total grant amount of \$60,547.00.

Resolutions for Adoption:

10. A Resolution (#182-18) authorizing the purchase of one (1) Chevrolet Silverado 2500 four-wheel drive extended cab pickup to be used by the Water Protection Line Maintenance Division in the amount of \$26,891.00 from Don Brown Chevrolet.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

11. A Resolution (#184-18) accepting the proposal from CBIZ/Cigna and authorizing the purchase of health insurance coverage for St. Joseph Transit employees in the approximate amount of \$879,668.00 for a one year period beginning November 1, 2018.
  
12. A Resolution (#185-18) authorizing the submission of the Fiscal Year 2017/2018 Consolidated Annual Performance and Evaluation Report to the Department of Housing and Urban Development (HUD).
  
13. A Resolution (#186-18) authorizing the execution of a Master Agreement for Professional Services with Water's Edge Aquatic Design, LLC. to provide on-call design services.
  
14. A Resolution (#188-18) authorizing execution of a Memorandum of Understanding with the Missouri Department of Health and Senior Services to provide vital records services.
  
15. A Resolution (#191-18) authorizing the execution of a Lump Sum Contract with Herner Construction, Inc., and the issuance of purchase orders toward said contract in a total amount not to exceed \$565,000.00 for the Parkway A Odor Control Improvement Project.
  
16. A Resolution (#197-18) authorizing the execution of a Lump Sum Contract with Auxier Construction Company and the issuance of purchase orders toward said contract in a total amount not to exceed \$288,122.50 for the Easton Road Box Culvert Project.
  
17. A Resolution (#199-18) authorizing the annual support renewal of 500 Forcepoint Email Security Licenses and 500 Forcepoint Web Filtering Licenses from Computer Discount Warehouse – Government (CDW-G) for the amount of \$31,960.00.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

18. A Bill (#180-18) vacating Monterey Street located between 6th Street through and including the Chicago Burlington Northern Railroad (Burlington Northern Santa Fe) tracks, or the successor owner of said railroad tracks, and closing the existing at-grade crossing across the same.

EMERGENCY BILLS FOR PASSAGE:

19. An Emergency Bill (#198-18) approving the issuance of Tax Increment Refunding Revenue Bonds (The Shoppes at North Village Project) Series 2018 by the Industrial Development Authority of St. Joseph, Missouri, in order to refund certain outstanding Tax Increment Revenue Bonds previously issued by the Authority to finance certain redevelopment costs described in the North County Development Tax Increment Financing Plan previously approved by the City of St. Joseph, Missouri; authorizing certain documents and actions in connection with the execution and delivery of the bonds; authorizing and approving certain documents; and prescribing other matters related thereto.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

20. A Bill (#183-18) amending Section 13-48 of the Code of Ordinances entitled "Costs, assessment, disposition" to add a Juvenile Justice Preservation Fund Court Cost as required by RSMo 211.435.
21. A Bill (#187-18) authorizing an amendment to the General Fund, Parks Designated Funds Program budget and acceptance of a donation from the Lions League Baseball Field Organization both in the amount of \$12,385.12 to be used for improvements at the Lions Field at 11th Street and Grand Avenue.
22. A Bill (#189-18) amending Chapter 5 "Animals" of the Code of Ordinances to add a new Section 5-8 titled "Disposal of deceased animals."

BILLS FOR FIRST READING: (Cont'd)

23. A Bill (#190-18) amending Chapter 5 “Animals” of the Code of Ordinances to provide regulations for the unlawful restraint and tethering of dogs and requirements for housing enclosures for dogs.
24. A Bill (#192-18) repealing Special Ordinance 9379 due to the unavailability of a vehicle from Car City Chrysler, authorizing an amendment to the Aviation Fund budget, and authorizing the purchase of one (1) 1-ton crew cab truck from Anderson Ford, to be used at Rosecrans Memorial Airport, in the amount of \$38,825.10.
25. A Bill (#193-18) approving the final plat entitled “Go Storage Frederick” a major commercial subdivision consisting of two (2) lots located at 3502 Frederick Avenue, as requested by Wesley Grammer.
26. A Bill (#194-18) approving the final plat entitled “Wiedmaier Place, Plat 2” a major commercial subdivision consisting of six (6) lots located at 4215 South 169 Highway, as requested by Richard Mattson, agent.
27. A Bill (#195-18) authorizing the execution of a Contract for Sale and the acceptance of a Permanent Right-of-Way and a Permanent Drainage Easement from Michael and Rose Korte to be used for the Easton Road Bridge Project in the total amount of \$6,781.65.
28. A Bill (#196-18) authorizing the execution of a Contract for Sale and the acceptance of a Temporary Construction Easement from Herzog Railroad Services, Inc. to be used for the Easton Road Bridge Project in the total amount of \$30,934.00.
29. A Bill (#200-18) authorizing the execution of an Astro25 Services Agreement with Motorola, Inc. in the amount of \$2,903.735.00 to provide equipment, software and services on the infrastructure of the Public Safety Radio System at all sites used by the City of St. Joseph, Buchanan County, Mosaic and Buchanan County EMS.
30. A Bill (#201-18) abating administrative penalties and weed and trash liens totaling \$2,077.17, plus penalty and interest on the property located at 2519 South 19th Street.

REPORTS OF BOARDS & COMMISSIONS:

31. Filed 9/10/18: Minutes of the Museum Oversight Board meeting held August 20, 2018, at 11:35 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
32. Filed 9/10/18: Minutes of the Social Welfare Board meeting held June 26, 2018, at 2:30 p.m., at Patee Market Health Center, 904 South 10th Street.

REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

33. Filed 9/10/18: Minutes of the Community Police Advisory Committee meeting held September 4, 2018, at 7:00 p.m., at the Law Enforcement Center, 501 Faraon Street.
34. Filed 9/10/18: Minutes of the Administrative Violation Review Board meeting held August 6, 2018, at 1:00 p.m., in the 4th Floor Conference Room at City Hall.
35. Filed 9/11/18: Minutes of the Senior Citizen Foundation, Inc. Board meeting held August 21, 2018, at 3:00 p.m., at the Joyce Raye Patterson Senior Center, 100 South 10th Street.
36. Filed 9/19/18: Minutes of the Administrative Violation Review Board meeting held September 4, 2018, at 1:00 p.m., in the 4th Floor Conference Room at City Hall.
37. Filed 9/19/18: Minutes of the Tree Board meeting held September 11, 2018, at 6:00 p.m., in the 4th Floor Conference Room at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

38. Filed 9/11/18: Minutes of the Council Work Session held August 27, 2018, at 5:00 p.m., in the 4th Floor Conference Room at City Hall.
39. Filed 9/13/18: Minutes of the Council Work Session held September 10, 2018, at 6:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

40. Filed 9/14/18: Memorandum in re: Acting City Manager (September 16-19, 2018).
41. Filed 9/14/18: Memorandum in re: Acting City Manager (September 21-26, 2018).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

42. Filed 9/7/18: Letter from United Way of St. Joseph representatives in re: Thanking the City for its support of City staff who served the community by volunteering for the United Way Allocations process.
43. Filed 9/7/18: Memorandum from Tom Mahoney, Administrative Services Director, in re: FY2018 Third Quarter Financial Report.
44. Filed 9/10/18: Police Department Monthly Activity Report Highlights, July 2018.

COMMUNICATIONS: (Cont'd)

45. Filed 9/10/18: St. Joseph Transit Report, July 2018.
46. Filed 9/10/18: Health Department Statistical Report, July 2018.
47. Filed 9/10/18: Municipal Division Summary Reporting Form, August 2018.
48. Filed 9/10/18: Letter from Stanley Gimont, Deputy Assistant Secretary for Grant Programs, U.S. Department of Housing and Urban Development, in re: Noncompliance with Timely Expenditure Requirements Community Development Block Grant (CDBG) Program.
49. Filed 9/10/18: Anonymous letter containing a partial list of properties that need to install a fence around unlicensed cars and trailers.
50. Filed 9/11/18: Letter from Nicole M. Poirier, 2101 Faraon Street, in re: Save Our Heritage Grant application procedures.
51. Filed 9/11/18: Information provided to Mayor McMurray by Don Sartain.
52. Filed 9/13/18: City Link, September 13, 2018.
53. Filed 9/13/18: Letter from William K. Seibert, Jr., Executive Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 8/1/18 through 8/31/18.
54. Filed 9/13/18: Anonymous correspondence sent to Mayor McMurray in re: Matthew Alan Berdyck.
55. Filed 9/13/18: St. Joseph Museums, Inc. 2017/2018 Annual Report.
56. Filed 9/14/18: Employee Suggestion Box Report, dated September 12, 2018.
57. Filed 9/14/18: Fire Department Quarterly Report, dated September 1, 2018.
58. Filed 9/14/18: Memorandum in re: Mayor McMurray Absent from the City (September 16-19, 2018).
59. Filed 9/14/18: Health Department Statistical Report, July 2018, Revised.
60. Filed 9/14/18: Health Department Statistical Report, August 2018.
61. Filed 9/14/18: Planning and Community Development Department Report.
62. Filed 9/17/18: Minutes of the St. Joseph Museums, Inc. Collections Committee meeting held August 14, 2018, at 9:00 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
63. Filed 9/17/18: Anonymous letter in regard to code enforcement issues including the vacant house at 1015 South 17th Street and thanking the city for shutting down the business at 16th and Lafayette and in favor of the rental property inspections.
64. Filed 9/18/18: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held September 4, 2018, at St. Joseph Museums, Inc., 3406 Frederick Avenue



OTHER BUSINESS:

65. City Manager's Report

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.