

ROSECRANS MEMORIAL AIRPORT
AVIATION BOARD MINUTES
FEBRUARY 14, 2018 – 11:30 AM

CITY CLERK
2018 MAR 28 AM 10:28

CALL TO ORDER

Chairman Ordnung called the regular meeting of the Aviation Board to order at 11:30am February 14, 2018, 2017.

MEMBERS PRESENT

Col John Cluck	(1/0)	Michael Grimm	(1/0)
Colin Hoffman	(1/0)	Jason Horn, Vice-Chair	(1/0)
Larry Lee	(1/0)	Mike Ordnung, Chair	(1/0)
Susan Yeager	(1/0)		

ABSENT MEMBERS

John Giddens	(0/1)	Jon Kreiser	(0/1)
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STAFF PRESENT

Abraham Forney, Airport General Manager; Adam Freeman, Airport Operations Manager; Brady McKinley, Assistant Director of Public Works and Roxanne Patton, Airport Administrative Assistant.

WELCOME / INTRODUCTIONS

Chairman Ordnung welcomes all to the meeting.

MINUTES

Motion made by Vice-Chairman Horn to approve the November 29, 2017 minutes as written. Motion was seconded and approved.

AIRPORT BUSINESS:

City Airport Projects

Airport Wildlife Fence Project: A Notice to Proceed will be issued to the Contractor this week. Project start originally was set for mid-December 2017; however, due to weather conditions, the start date is now set February 26, 2018 with a completion date July 15, 2018. The Fence project is a 155 day project. Change order ordinance went before the City Council for first read Monday February 12, 2018, with second read scheduled on the 26th. This Change Order is to allow for additions necessary to fund added quantities and to change a metal fence to a wood fence located at the southwest end of the airport at the request of and funded by the military. There will be no additional costs assessed to the City for this change order.

Apron and Barrel Hangar Project: A change order was presented to the City Council for first reading at the February 12, 2018 meeting for added funds to pay for the installation of two rectangular areas of additional concrete for aircraft parking and taxiing space in front of the terminal building.

T-Hangar Taxilane Project: This project is complete, however; with the recent colder temperatures, the concrete heaved at the hangar entrances. This issue has corrected itself when warmer temperatures were reached. The Barrel Hangar Taxilane asphalt project will begin in the spring of 2018.

Military Projects Updates

EMEDS Building: Design has been approved and bids are out for construction. This building is located at the north end of the airfield.

Communications Building: Dirt work is complete. Project is fully designed. Construction is scheduled in the spring of 2018.

Simulator Building: Location will be across from the track at the north end of the airport. A meeting will take place at the Washington D.C. Fly-in March 13-14, 2018 regarding this simulator.

MoANG New Mission: The 139 Airlift Wing is a “Tenant Airfield” through an alteration treaty with several agencies to provide access for observation flights called ‘Open Skies’. Two weeks ago, a Canadian C-130 arrived for two days to perform observation flying. Russian mission will be established at a later date.

ACTION ITEMS

No action items discussed.

NEW BUSINESS

No new business discussed.

AIRPORT TENANTS/ORGANIZATIONS ACTIVITIES

THE DINER: The Diner continues to do well.

EAA: No report

FBO: No report

LIFE NET: Life Net’s operations remain normal

ROSECRANS AVIATION: No report.

CAPITAL IMPROVEMENT PROGRAM -2017-2022

CIP funds are provided for aviation project design and construction. A five-year CIP is a base for entitlement funds provided by MoDOT. The Airport’s Consulting Engineer is updating the 5-year plan, which has not been approved yet by MoDOT.

INFORMATIONS ITEMS

Two board member’s terms will expire in April 2018; Member Jon Kreiser and Member John Giddens.

The Airport Manager attended the annual Great NW days at the Capitol in Jefferson City last week. This year’s goals were to set priorities as a region, emphasize northwest Missouri as a region with participating communities, and create communication throughout the northwest region.

OTHER BUSINESS

FY19 Budget Process: The airport is currently working on its budget for the Fiscal Year 2019 which begins July 1, 2018. Budget meetings will take place with the Director and Assistant Director of Public Works before final submittal to City Council.

The City is in the process of contracting an investment audit for the completion of designing an energy and operational savings program focusing on improving current facilities and infrastructure.

The airport auctioned off four pieces of rolling stock equipment through the services of Purple Wave Auctions. The airport and street divisions are working together in transferring funds to cover equipment exchanges.

NEXT BOARD MEETING

The next scheduled meeting will be held **Wednesday, April 4, 2018 at 11:30am** in the Airport Terminal Building Conference room.

ADJOURN

With no further business discussion, the February 14, 2018 board meeting adjourned at 12:25 pm.

Minutes were taken by Roxanne Patton, Airport Administrative Assistant.