

Parks & Recreation Board
Meeting Minutes – May 17, 2018 – 4:00pm
Parks Recreation & Civic Facilities Department

2018 SEP 20 AM 9:42
CITY CLERK

Members Present: Valerie Brandt, Larry Douglas, Karen Foley, Darrell Grace, Joe Houts, Keeran King,

Members Absent: Wonda Berry, Bob Hatten, Jerry Wilkerson

City Staff Present: Chuck Kempf, Director Parks, Recreation & Civic Facilities
Jeff Atkins, Assistant Director Parks, Recreation & Civic Facilities

Call to Order: Meeting called to order

Approval of Minutes: Minutes reviewed, no changes, approved.

- Updates:**
- Bartlett Park Projects** We are mostly done. The caution tape and orange fencing has still not kept people out. Surface should be completed Mnday or Tuesday, it will take 3 days with good weather. The sidewalks will have to wait until the surface has been installed. Weather didn't cause too many issues. We did have to rework the dirt after the recent rain. Restroom bids came in really good \$196,000. There will be Men's, Women's, and Family stalls in the new building. Disc golf baskets are in, but work will not be done until late in the summer. The course has been laid out and flagged. Not for sure if Ribbon Cutting will be before or after restroom are completed.
 - NRPA Agency Report** We participated in the survey, which was very time consuming to complete. Some of the statistics seem to be a little bit off, not for sure how many cities of our size participated. It comes out as \$118 per operating expense per capita; \$32 per generated revenue per capita or 27.2%; We are under average facility wise. It was interesting to see we are above average on Tennis Courts and Skate parks.
 - Departmental Fee Increase Discussion** From Council budget work session we were asked to look into increasing fees. We did propose a small increase at the Nature Center this year. Golf course had a fee increase last year. We don't have a lot of areas to increase without it effecting participation.
 - Aquatic Update** We are about the same in numbers as last year. We waived the training fees if they agree to work for us. We haven't seen much, if any, increase by waiving the fees. Aquatic Park is set to open Saturday, May 26, Krug Pool Monday, May 28th. Krug does have infrastructure issues, which affect the baby pool opening.
 - Missouri Theater Update** Towers have been redone. The cream ceramic tile is due in tomorrow. Hope to have the street open in a couple of weeks. The blue tiles will be replaced; originally they had been glass and at some point were replaced with tile panels. We are looking at late June or early July for total completion. There will still be some things that need to be done and we have asked the contractor to put together a game plan, scope of work, etc. to make those repairs.
 - National Parks & Recreation Month** July is National Parks & Recreation Month. We will have specials, activities, and events throughout the month at all of our facilities. July 2nd Council meeting a proclamation proclaiming July as National Parks & Recreation month in St. Joseph. An invite/reminder will be sent out to Board members.
- Upcoming Events:** List of upcoming events was distributed along with minutes to members.

Open Discussion: **Miscellaneous** Tennis Courts – bids for Hyde & Northside due at 5pm today. We will look over tomorrow and hope to get everything done by August for the girl's tennis. Not for sure if that will happen or not. Noyes courts are still in design phase and by the end of May should be able to put out for bid. Noyes will be a complete tear out and replacement of all court surfaces. The fences will not be replaced.

Fountain Civic Center Park – Architect is figuring out the best way to fix properly and not just a band aid fix, which has happened in the past.

CIP Project Rating – we had 7 responses
Large projects: 1) Krug; 2) Hyde; 3) Horace Mann; and 4) Wyeth Tootle
Small projects: 1) Aquatic; 2) Senior Center; 3) John Lucas playground; 4) playgrounds; 5) Missouri Theater; 6) Trails; and 7) Skate Park
The CIP projects - Approval in August – Funds begin July 2019 – Spending Spring of 2020.

Senior Games – participation low, but first year this can be expected

Hyde Canopies – are in and look good

Adjournment: Meeting was adjourned at 4:55 pm.

Next Meeting: June 21, 2018, 4:00pm, TBA

Respectfully submitted – Lori Frederick, Administrative Specialist, Parks, Recreation & Civic Facilities Department