

COUNCIL WORK SESSION MINUTES

**July 30, 2018 – 4:00 p.m.
4th Floor Conference Room - City Hall**

A Council work session was held to discuss a Bill (#87-18) authorizing an amendment to the General Fund, 2011 Transient Guest Tax Program budget in the amount of \$175,700.00 and execution of a master agreement for professional services and Work Order Number One with SWT Design, Inc. for the St. Joseph Riverfront Park Redevelopment Study.

Attending: Mayor Bill McMurray and Councilmembers Brenda Blessing, Madison Davis, PJ Kovac; Russell Moore, Brian Myers, Marty Novak, Kent O'Dell, and Gary Roach.

J. Bruce Woody, City Manager; Chris Connally, Police Chief; Clint Thompson, Planning & Community Development Director; Andy Clements, Public Works and Transportation Director; Tom Mahoney, Administrative Services Director; Chuck Kempf, Parks, Recreation & Civic Facilities Director; Ted Elo, Assistant City Attorney; Mary Robertson, Communications & Public Relations Manager; and Rita K. Domini, Deputy City Clerk.

Mayor Bill McMurray called the meeting to order.

J. Bruce Woody, City Manager, gave some background information on the purpose of the meeting.

Clint Thompson, Planning and Community Development Director, introduced the following staff present from SWT Design: Jim Wolterman, Director; Cale Doornbos, Project Manager; and Bonnie Roy, Planner. They gave background information about themselves and talked about how they approached specific projects for the riverfront.

Mr. Thompson said this work session is to answer questions and flush out any concerns in regard to this particular agreement with SWT Design. Riverfront development has been a goal of previous City Councils and also working to accomplish a policy with the passage of the Hotel/Motel Tax of 2011. There is a dedicated fund set aside to help accomplish this goal for the use of those funds. The City went through an RFQ (Request for Qualifications) process and through that process ended up where we are today.

[Councilmembers Kent O'Dell and PJ Kovac arrived.]

Mr. Wolterman handed out a power point presentation on "St. Joseph Riverfront Development".

There was discussion on the following topics: The committee that selected the design firm and the process used; location of the casino; how flooding will affect the plan; private development of RV parks/campgrounds; financial liability to the City and maintaining the riverfront; boundaries for the riverfront park; a farmer's market; cost of study (\$175,700); using the list of projects to be funded for riverfront development from the hotel/motel tax campaign; design/build process; previous studies done on the riverfront area and their cost; a marina and boat slip; infrastructure; tying the riverfront into the downtown businesses; river market; have Planning Commission involved in process; and Blacksnake Creek.

[Councilmember Gary Roach arrived during the above discussions.]

The City Council directed City staff to work with SWT Design to reduce the scope of public participation and change it to match the projects identified in the 2011 Hotel/Motel Tax campaign. They also asked that SWT change their agreement language to reflect an intent on a design/build process.

The meeting adjourned at 5:56 p.m.

A handwritten signature in black ink, appearing to read "Rita K. Domini". The signature is written in a cursive, flowing style.

Minutes transcribed by Rita K. Domini, Deputy City Clerk.