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# NOTICE OF MEETING

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## CITY COUNCIL

Regular Meeting – Tuesday, February 22, 2022 – 5:30 p.m.  
City Hall – 1100 Frederick Avenue

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## AGENDA

### COUNCIL SEATING ARRANGEMENT

Bryan Carter  
City Manager

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

### COUNCILMEMBERS

Brian Myers (At Large)

Marty Novak (2nd District)

Kent O'Dell (At Large)

Gary Roach (4th District)

### COUNCILMEMBERS

Brenda Blessing (At Large)

Madison Davis (1st District)

PJ Kovac (3rd District)

Russell Moore (5th District)

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the special meeting held February 7, 2022, at 4:30 p.m. and the regular meeting held February 7, 2022, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Nominations and Appointments:

2. Filed 2/7/22: Councilmember Blessing nominates John Rodgers, 1625 S. 20th Street, to serve as a member of the Landmark Commission for a term expiring February 22, 2025; he is being reappointed.

Bills for Passage:

3. A Bill (#1455-18) sponsored by Councilmember O'Dell approving the final plat entitled "Auxier Development," a major subdivision consisting of two (2) lots proposed for the property located at 3906 Pickett Road, as requested by Jeremy Auxier.
4. A Bill (#1456-18) sponsored by Councilmember O'Dell approving the final plat entitled "Cordonnier Addition," a major subdivision consisting of one (1) lot proposed for the property located at 421 Hickory Street, as requested by the City of St. Joseph.
5. A Bill (#1457-18) sponsored by Councilmember O'Dell approving the final plat entitled "Clarios Plat 1," a major subdivision consisting of two (2) lots proposed for the property located at 4701 and 4722 Pear Street, as requested by Brett Hausman on behalf of Al J. Mueller Construction Company.
6. A Bill (#1458-18) sponsored by Councilmember O'Dell approving the final plat entitled "Culver Addition," a major subdivision consisting of two (2) lots proposed for the property located at 2920 North Second Street, as requested by Connie Culver.

CONSENT AGENDA: Bills for Passage: (Cont'd)

7. A Bill (#1459-18) sponsored by Councilmember O'Dell approving the final plat entitled "Biozyme Inc, Plat 2," a major subdivision consisting of one (1) lot proposed for the property located at 1202 Bluff View Road, as requested by Robert Norton.
  
8. A Bill (#1460-18) sponsored by Councilmember O'Dell approving the final plat entitled "Bluescope Buildings North America," a major subdivision consisting of one (1) lot proposed for the property located at 2314 Lower Lake Road, 5406 Industrial Road and Parcel 05-7.0-36-002-000-006.000, as requested by Mitch Sanders.
  
9. A Bill (#1465-18) sponsored by Councilmember Moore authorizing the acceptance of a donation in the amount of \$15,000.00 from the William D. Morgan Charitable Foundation and authorizing an amendment to the budget to allocate said donation and transfer the amount of \$14,400.00 from the American Rescue Plan Act Fund to the General Fund Police Department Program for a total amount of \$29,400.00 to be used to provide funding for citizen reporting interface software and monthly service fees.
  
10. A Bill (#1466-18) sponsored by Councilmember Moore authorizing an amendment to the Fire Department budget in the General Fund and the acceptance of a grant from the Missouri Department of Public Safety, Missouri Region H Homeland Security Office in the amount of \$26,200.00 and authorizing the purchase of one utility terrain vehicle for the Fire Department.
  
11. A Bill (#1468-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement with Melinda G. Martin and Cheri Wardschenk, (Buyer), to sell real estate located at 2203 South Eleventh Street for the amount of \$36,100.00 and other good and valuable consideration.
  
12. A Bill (#1470-18) sponsored by Councilmember Kovac authorizing the issuance of Special Obligation Improvement Bonds (Parks System Project), Series 2022, in the aggregate principal amount of not to exceed \$6,750.000; prescribing the form and details of said bonds and the covenants and agreements to provide for the payment and security thereof; and authorizing certain actions and documents and prescribing other matters relating thereto.

CONSENT AGENDA: (Cont'd)

Resolutions for Adoption:

13. A Resolution (#1472-18) affirming the authorization for the emergency repair of one (1) Caterpillar 836K trash compactor at the Landfill by Foley Equipment in the amount of \$65,289.07.
  
14. A Resolution (#1474-18) authorizing the execution of a Unit Price Contract with Herzog Contracting Corporation in a total amount not to exceed \$4,500,000.00 for the FY22 Annual Asphalt Street Resurfacing Program.
  
15. A Resolution (#1482-18) accepting the donation of a newly renovated portable basketball court at the Civic Arena valued at \$50,000.00 and designating N.S. Hillyard Court as the official name of the court.
  
16. A Resolution (#1483-18) authorizing the execution of a Lump Sum Contract with Schneider Electric Buildings Americas, Inc. in the amount of \$14,898.00 for the completion of an investment grade audit of various park facilities.
  
17. A Resolution (#1485-18) authorizing the renewal of the agreement with the St. Joseph Umpires and Scorekeepers Association to provide officiating services for all Parks, Recreation and Civic Facilities Softball and Kickball Leagues for an additional one year term in an amount not to exceed \$30,000.00.
  
18. A Resolution (#1487-18) authorizing the execution of a Lump Sum Contract with Phillips Hardy, Inc. for the Bonds for Bridges Program in the amount of \$4,911,100.00 and to authorize the execution of Work Orders for construction phase services with Transystems Corporation in the amount of \$30,790.55 and Cook, Flatt & Strobel Engineers, P.A. (CFS) in the amount of \$210,669.75 all for the 6th Street, 11th Street, and MacArthur Drive Bridge Replacement Projects.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILL FOR PASSAGE:

19. An Emergency Bill (#1476-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund to budget insurance proceeds received for two damaged police vehicles in the total amount of \$58,093.50 and authorizing the purchase of a 2018 Ford Escape in the amount of \$24,299.00 and a 2018 Ford Escape in the amount of \$23,234.00 both from Anderson Auto Group.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

20. A Bill (#1473-18) sponsored by Councilmember Davis authorizing the execution and submittal of the Federal Transit Administration (FTA) Federal Fiscal Year 2022 Certifications and Assurances and the Section 5307 Grant to provide transit operating assistance in the approximate amount of \$2,033,651.00 for Federal Fiscal Year 2022.
21. A Bill (#1475-18) sponsored by Councilmember O'Dell authorizing an amendment to Chapter 11 of the Code of Ordinances to add a new Article III entitled "Urban Homestead Program" to establish an Urban Homestead Program to assist with revitalization and community appearance and the creation of an Urban Homestead Agency Board.
22. A Bill (#1477-18) sponsored by Councilmember O'Dell approving the amended final plat entitled "Love's 235 Subdivision" a major subdivision consisting of one (1) lot located at 4601 South Leonard Road, as requested by Herrold Willis, agent of Chiploa Engineering Group on behalf of Love's Travel Stop and Country Stores.

BILLS FOR FIRST READING: (Cont'd)

23. A Bill (#1478-18) sponsored by Councilmember O'Dell approving the final plat entitled "Dave's Diesel," a major subdivision consisting of one (1) lot proposed for the property located at 4702 South 169 Highway, as requested by Dave Gach.
24. A Bill (#1479-18) sponsored by Councilmember Kovac authorizing execution of a Lump Sum Contract with Central Disposal Service in an amount of \$35,862.71 and an amendment to the Parks Maintenance Fund budget in an amount of \$17,000.00 for the Hyde Park Gateway Project.
25. A Bill (#1480-18) sponsored by Councilmember Davis authorizing the execution of purchase agreements and acceptance of Warranty Deeds for real property located at 3801 Waterworks Road from Savannah Investments, Inc. in the amount of \$36,479.73 and 4302 Huntoon Road from Missouri-American Water Company in the amount of \$60,000.00 and an amendment to the 2011 Transient Guest Tax Fund budget in the amount of \$96,480.00 for the River Bluff Bike Trail Project.
26. A Bill (#1481-18) sponsored by Councilmember Kovac authorizing the execution of a Concession and Facility Licenses Agreement with Midland Empire Sports Association, (MESA) in the amount of \$250.00 per season for MESA to operate concessions and associated areas at Drake Softball Complex for the 2022 MESA season.
27. A Bill (#1484-18) sponsored by Councilmember Kovac authorizing execution of a two-year Professional Services Agreement with VanZino's to provide a full-service concession operation at the St. Joseph Civic Arena.
28. A Bill (#1486-18) sponsored by Councilmember O'Dell amending Chapter 7 "Buildings and Building Regulations" of the Code of Ordinances to increase fees for building, plumbing, mechanical and electrical work and building trade licenses.

REPORTS OF BOARDS & COMMISSIONS:

29. Filed 2/4/22: Minutes of the Tourism Commission meeting held February 3, 2022, at 4:00 p.m. in the 1st Floor Conference Room at City Hall.
30. Filed 2/8/22: Minutes of the Human Rights Commission meeting held January 18, 2022, at 6:00 p.m., in the 1st Floor Conference Room at City Hall.
31. Filed 2/10/22: Minutes of the Personnel Board meeting held November 16, 2021, at 3:00 p.m., in the 4th Floor Conference Room at City Hall.
32. Filed 2/11/22: Minutes of the Traffic Commission meeting held February 9, 2022, at 10:00 a.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

33. Filed 2/9/22: Minutes of the Council Work Session held February 7, 2022, at 3:30 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

34. Filed 2/7/22: Human Resources Department Monthly Activity Report, January 2022.
35. Filed 2/7/22: Memorandum from Terri Craig, Police Records Division, in re: Disposition List.
36. Filed 2/7/22: Building Permits Issued Report, January 2022.
37. Filed 2/7/22: Business Licenses Report, January 2022.
38. Filed 2/7/22: Property Maintenance Activity Report, January 2022.
39. Filed 2/7/22: Duplex-Housing Rental Property Licenses Report, January 2022.
40. Filed 2/9/22: Minutes of the Mayor’s Blue Ribbon Audit Advisory Committee meeting held August 25, 2021, at 12:30 p.m., in the 4th Floor Conference Room at City Hall.
41. Filed 2/10/22: Memorandum from Laurie Tietjen, Finance Director, in re: Comprehensive Annual Financial Report, FY 2021.
42. Filed 2/10/22: Official returns by the Buchanan County Verification Board of the Primary Election held on February 8, 2022, conducted by the County Clerk/Election Authority of Buchanan County, Missouri.
43. Filed 2/10/22: Letter from Mary Baack Garvey, Buchanan County Clerk/Election Authority, in re: The cost of the Primary Election held on February 8, 2022 (\$45,353.11).
44. Filed 2/11/22: Social Welfare Board The Clinic Beat newsletter, January 2022.
45. Filed 2/15/22: Letter from Peggy Richardson, Executive Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 1/1/22 through 1/31/22.
46. Filed 2/15/22: St. Joseph Museums Statement of Activities and Changes in Net Assets for the Year Ended June 30, 2021.

COMMUNICATIONS: (Cont'd)

47. Filed 2/16/22: Minutes of the St. Joseph Area Transportation Study Coordinating Committee meeting held November 18, 2021, at 12:00 p.m., in the 4th Floor Conference Room at City Hall.

OTHER BUSINESS:

48. City Manager's Report.

PUBLIC COMMENT:

49. Mitch Jameson, 1511 Boyd Street, wishes to address the City Council regarding local museum programs.

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.