



# NOTICE OF MEETING

## City Council

Regular Meeting – Monday, August 21, 2023 – 5:30 PM  
City Hall – 1100 Frederick Avenue

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### COUNCIL SEATING ARRANGEMENT

Bryan Carter  
City Manager

John Josendale  
Mayor

Paula Heyde  
City Clerk

#### COUNCILMEMBERS

Kenton Randolph (At Large)  
Jeff Schomburg (At Large)  
Randy Schultz (At Large)  
Andrew Trout (3rd District)

#### COUNCILMEMBERS

Taylor Crouse (2nd District)  
Madison Davis (1st District)  
Michael Grimm (4th District)  
Marty Novak (At Large)

### AGENDA

#### PLEDGE OF ALLEGIANCE:

#### ROLL CALL:

#### CALL TO ORDER:

#### MINUTES:

1. Approval of the minutes of the regular meeting held August 7, 2023, at 5:30 p.m., as transcribed by the City Clerk.

#### SPECIAL RECOGNITIONS:

2. None.

#### ACCEPTANCE OF AGENDA:

3. Motion to accept the Agenda as published

## PUBLIC HEARING:

4. **BILL # 508-22**

AN ORDINANCE TO REDISTRIBUTE THE PROPERTY LOCATED AT 3024 FREDERICK AVENUE FROM R-1A DETACHED SINGLE-FAMILY RESIDENTIAL DISTRICT TO C-1 NEIGHBORHOOD SHOPPING DISTRICT AS REQUESTED BY TRINA CLARK ON BEHALF OF SISTERS OF SOLACE.

5. **BILL # 509-22**

AN ORDINANCE TO REDISTRIBUTE THE PROPERTY LOCATED AT 2101 SOUTH 8TH STREET FROM M-2, HEAVY MANUFACTURING DISTRICT TO RP-1B, PLANNED DETACHED SINGLE-FAMILY RESIDENTIAL DISTRICT AS REQUESTED BY WHITNEY LANNING ON BEHALF OF COMMUNITY ACTION PARTNERSHIP OF GREATER ST JOSEPH.

## CONSENT AGENDA:

6. Motion to accept the Consent Agenda.

## NOMINATIONS AND APPOINTMENTS:

7. Filed 8/7/23: Councilmember Andrew Trout nominates Kevin Haywood, 17247 Road 217, Rea, Missouri, to serve as a member of the Aviation Board for a term expiring August 21, 2028; he is replacing Greg Starkel, whose term has expired.
8. Filed 8/14/23: Mayor John Josendale nominates Harriet Gordon, 5509 Pershing Street, to serve as a member of the Library Board for a term expiring June 30, 2026; she is replacing Rev. Brian Kirk, whose term has expired.
9. Filed 8/14/23: Mayor John Josendale nominates LaTonya Williams, 1510 N. 36th Street, to serve as a member of the Library Board for a term expiring June 30, 2026; she is replacing Dr. Michael J. Cadden, whose term as expired.
10. Filed 8/14/23: Mayor John Josendale nominates Johnt Slayden, 2021 Lovers Lane, to serve as member of the Library Board for a term expiring June 30, 2026; she is replacing Dr. Elizabeth Latosi-Sawin, whose term as expired.
11. Filed 8/14/23: Mayor John Josendale appoints Robin Kilgore, 1512 Faraon Street, to serve as a member of the Housing Authority for a term expiring December 14, 2026; he is being reappointed.
12. Filed 8/14/23: Mayor John Josendale nominates Brett Hausman, 2702 Lovers Lane, to serve as a member of the Planning Commission for a term expiring August 5, 2028; he is being reappointed.

13. Filed 8/14/23: Mayor John Josendale nominates Cody Alexander, 2208 Sterling Street, to serve as a member of the Tourism Commission for a term expiring August 21, 2026; He is replacing Marc Jacobs, whose term has expired.
14. Filed 8/14/23: Mayor John Josendale nominates Gary R. Miller, 3013 Hirter Drive, to serve as a member of the ABCD Regional Planning Commission for a term expiring April 30, 2025; he is filling a vacancy on the Commission.
15. Filed 8/14/23: Mayor John Josendale nominates Dr. W.A. Hedge, 4914 Woodfield Drive, to serve as a member of the Human Rights Commission for a term expiring October 8, 2024; he is filling a vacancy on the Commission.

**BILLS FOR PASSAGE:**

16. **BILL # 502-22**  
AN ORDINANCE AUTHORIZING AN AMENDMENT TO SECTION 4-66 "PACKAGE DEALERS NOT TO PERMIT OPENING, USE OF PACKAGE UPON PREMISES; SERVING OR DELIVERING IN VEHICLES PROHIBITED" OF CHAPTER 4 "ALCOHOLIC BEVERAGES" OF THE CODE OF ORDINANCES TO PROVIDE FOR THE DELIVERY OF PACKAGE ALCOHOLIC BEVERAGES.
17. **BILL # 499-22**  
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND BUDGET TO ROLL FORWARD THE UNSPENT FY2023 AMERICAN RESCUE PLAN ACT (ARPA) STATE LOCAL FISCAL RECOVERY FUNDS (SLFRF) EMERGENCY MEDICAL SERVICE PROVIDERS GRANT (EMSPG) IN THE AMOUNT OF \$16,691.46 AND APPROPRIATE THE REQUIRED 50% LOCAL MATCHING FUNDS IN THE AMOUNT OF \$16,691.46 FROM FUND BALANCE TO THE FIRE DEPARTMENT PROGRAM FOR A TOTAL AMOUNT OF \$33,382.92 TO PROVIDE FUNDING FOR EMERGENCY MEDICAL SERVICE ACTIVITIES.
18. **BILL # 500-22**  
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO ROLL FORWARD THE UNSPENT FY2023 AMERICAN RESCUE PLAN ACT (ARPA) STATE LOCAL FISCAL RECOVERY FUNDS (SLFRF) FIRE PROTECTION GRANT (FPG) IN THE AMOUNT OF \$19,675.69 AND APPROPRIATE THE REQUIRED 50% LOCAL MATCHING FUNDS IN THE AMOUNT OF \$19,675.69 FROM FUND BALANCE TO THE FIRE DEPARTMENT PROGRAM FOR A TOTAL AMOUNT OF \$39,351.38 TO PROVIDE FUNDING FOR FIRE PROTECTION/SERVICE ACTIVITES.
19. **BILL # 501-22**  
AN ORDINANCE AUTHORIZING EXECUTION OF A PROGRAM SERVICES CONTRACT WITH THE MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES AND AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND BOTH IN THE AMOUNT OF \$287,881.31 FOR THE WORKFORCE PROGRAM.

20. **BILL # 503-22**  
AN ORDINANCE TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION (FAA) TO RENEW THEIR LEASE AGREEMENT AT ROSECRANS MEMORIAL AIRPORT ALLOWING THEM TO OPERATE AND MAINTAIN NAVIGATIONAL AID FACILITIES IN SUPPORT OF AIRPORT OPERATIONS.
  
21. **BILL # 504-22**  
AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH THE ST. JOSEPH YOUTH ALLIANCE IN THE AMOUNT OF \$6,960.00 AND AN AMENDMENT TO THE GENERAL FUND POLICE DEPARTMENT PROGRAM BUDGET TO APPROPRIATE THESE FUNDS AND TO ROLL FORWARD UNSPENT FUNDS RECEIVED FROM THE ST. JOSEPH YOUTH ALLIANCE DURING THE LAST FISCAL YEAR IN THE AMOUNT OF \$17,400.00, FOR A TOTAL AMOUNT OF \$24,360.00, TO BE USED FOR ALCOHOL AND ELECTRONIC CIGARETTE ENFORCEMENT AND COMPLIANCE CHECKS.
  
22. **BILL # 505-22**  
AN ORDINANCE AUTHORIZING EXECUTION OF A MASTER EQUITY LEASE AGREEMENT WITH ENTERPRISE FM TRUST TO PROVIDE FOR FLEET MANAGEMENT AND THE LEASE OF CERTAIN NEW VEHICLES TO BE USED BY THE CITY.
  
23. **BILL # 506-22**  
AN ORDINANCE AUTHORIZING EXECUTION OF A REIMBURSEMENT AGREEMENT WITH GREYSTONE PARTNERS, LLC IN THE AMOUNT OF \$200,700.00 FOR ASPHALT STREET CONSTRUCTION IN THE GREYSTONE SUBDIVISION AND CHANGE ORDER NO. 1 WITH HERZOG CONTRACTING, CORP. IN THE AMOUNT OF \$700,700.00 FOR SUPPLEMENTAL 2023 ASPHALT RESURFACING PROJECTS AND AN AMENDMENT TO THE BUDGET TO TRANSFER \$500,000.00 FROM THE CAPITAL PROJECTS FUND TO THE GENERAL FUND STREET ENHANCEMENT USE TAX PROGRAM AND TO APPROPRIATE THE FUNDS RECEIVED FROM GREYSTONE PARTNERS, INC.
  
24. **BILL # 507-22**  
AN ORDINANCE REAFFIRMING AND READOPTING SECTION 2-114 "CONFLICTS OF INTEREST" OF THE CODE OF ORDINANCES.
  
25. **BILL # 510-22**  
AN ORDINANCE TO VACATE A PORTION OF STOCKYARDS EXPRESSWAY RIGHT-OF-WAY BEING AN IRREGULAR SHAPE LOCATED ADJACENT TO THE NORTHEAST CORNER OF THE NESTLE PURINA FACILITY AT 4502 STOCKYARDS EXPRESSWAY, AS REQUESTED BY SCOTT BRINKMAN ON BEHALF OF NESTLE PURINA.

26. **BILL # 511-22**  
AN ORDINANCE APPROVING THE PRELIMINARY PLAT ENTITLED "THE COMMONS PLAT 6," A MAJOR SUBDIVISION CONSISTING OF 1 LOT PROPOSED FOR THE PROPERTIES LOCATED AT 4215 AND 4219 COMMONWEALTH COURT, 4215 AND 4221 COMMONWEALTH DRIVE, AND 4530 COMMONS DRIVE AS REQUESTED BY TREVIN REED ON BEHALF OF REED FAMILY PROPERTIES, LLC.
27. **BILL # 512-22**  
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE STREETS MAINTENANCE FUND BUDGET IN THE AMOUNT OF \$235,000.00 AND THE PURCHASE OF ONE (1) BERGKAMP FP5 FLAMELESS POT HOLE PATCHER IN THE AMOUNT OF \$225,000.00 FROM BERGKAMP INC. TO BE USED BY THE STREETS MAINTENANCE DIVISION.

RESOLUTIONS FOR ADOPTION:

28. **BILL # 516-22**  
A RESOLUTION AUTHORIZING THE EXECUTION OF WORK ORDER NUMBER SNY2401 WITH SNYDER & ASSOCIATES, INC. IN THE AMOUNT OF \$454,700.00 FOR THE DESIGN PLANS FOR ROADWAY IMPROVEMENTS AT PICKETT ROAD AND CRAIG PARKWAY UTILIZING THE MASTER AGREEMENT WITH SNYDER & ASSOCIATES, INC.
29. **BILL # 517-22**  
A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CATERPILLAR 938M WHEEL LOADER FROM FOLEY EQUIPMENT COMPANY IN THE AMOUNT OF \$259,700.00 TO BE USED BY THE STREETS MAINTENANCE DIVISION.
30. **BILL # 518-22**  
A RESOLUTION TO PURCHASE HOUSEHOLD HAZARDOUS WASTE DISPOSAL SERVICES FOR THE TWO (2) FISCAL YEAR 2023/2024 COLLECTION EVENTS FROM HERITAGE ENVIRONMENTAL SERVICES IN A TOTAL AMOUNT NOT TO EXCEED \$80,000.00.
31. **BILL # 519-22**  
A RESOLUTION AUTHORIZING THE SUBMITTAL OF A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT APPLICATION WITH THE MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION (MHTC) UNDER WHICH THE MHTC WILL PROVIDE FUNDING IN AN AMOUNT NOT TO EXCEED \$500,000.00 AND THE CITY WILL CONTRIBUTE MATCHING FUNDS IN AN AMOUNT NOT TO EXCEED \$125,000.00 TO CONTRIBUTE TO THE CONSTRUCTION OF A SIDEWALK FROM THE I-29 BRIDGE TO BISHOP ROAD ALONG THE SOUTH SIDE OF COOK ROAD FOR A TOTAL AMOUNT OF \$625,000.00.

- 32. **BILL # 520-22**  
A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR SERVICE AGREEMENT WITH LINEAGE, INC. AND A ONE-YEAR LEASE AGREEMENT WITH QUADIENT LEASING TO PROVIDE MAIL MACHINE AND FOLDER/INSERTER LEASE SERVICES WITH TWO ADDITIONAL ONE-YEAR EXTENSIONS SUBJECT TO THE ANNUAL APPROPRIATION PROCESS FOR A TOTAL ANNUAL COST OF \$16,323.60.
  
- 33. **BILL # 521-22**  
A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF CONSERVATION (MDC) FOR THE 2023 LAND CONSERVATION PARTNERSHIP GRANT: OUTDOOR RECREATION INFRASTRUCTURE PROGRAM IN THE AMOUNT OF \$23,000.00 TO BE USED FOR THE PURCHASE AND INSTALLATION OF A PAVILION AT CORBY POND.
  
- 34. **BILL # 522-22**  
A RESOLUTION AUTHORIZING THE PURCHASE OF SIX NEW SCOREBOARDS FROM NEVCO SPORTS, LLC., FOR YOUTH SPORTS FACILITIES IN THE AMOUNT OF \$24,189.98.
  
- 35. **BILL # 523-22**  
A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTS WITH THIRTEEN SOCIAL SERVICE AGENCIES IN THE TOTAL AMOUNT OF \$391,390.00 AS PROVIDED IN THE FOURTH YEAR ANNUAL PLAN FOR USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2023/2024.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

- 36. None.

BILLS FOR PASSAGE:

- 37. **BILL # 513-22**  
AN ORDINANCE PROVIDING FOR THE RATE OF TAXATION AND THE LEVY AND COLLECTION OF TAXES FOR THE FISCAL YEAR COMMENCING JULY 1, 2023.
  
- 38. **BILL # 514-22**  
AN ORDINANCE LEVYING A SPECIAL ASSESSMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2023 FOR THE PARK DISTRICT.

EMERGENCY BILLS FOR PASSAGE:

39. None.

RESOLUTIONS FOR ADOPTION:

40. None.

BILLS FOR FIRST READING:

41. **BILL # 524-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND POLICE DEPARTMENT PROGRAM BUDGET IN THE AMOUNT OF \$145,331.00 TO PROVIDE THE NECESSARY FUNDING FOR THE COMPENSATION ADJUSTMENTS AS PROVIDED IN THE WORKING AGREEMENT WITH THE EMERGENCY COMMUNICATION OPERATORS, LODGE #1.

42. **BILL # 525-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER THE AMOUNT OF \$920,000.00 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUND TO THE GENERAL FUND POLICE DEPARTMENT PROGRAM TO BE USED FOR TEN (10) CHEVY TAHOES AT \$47,500 PER VEHICLE AND SET UP COST OF \$44,500 PER VEHICLE.

43. **BILL # 526-22**

AN ORDINANCE AUTHORIZING EXECUTION OF AN AMENDED EMPLOYMENT AGREEMENT WITH CITY MANAGER BRYAN CARTER.

44. **BILL # 527-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF A DEPARTMENT OF ECONOMIC DEVELOPMENT MISSOURI AMERICAN RESCUE PLAN ACT INDUSTRIAL SITE DEVELOPMENT GRANT PROGRAM AGREEMENT AND AN AMENDMENT TO THE CAPITAL PROJECTS FUND IN THE AMOUNT OF \$2,500,000.00 TO IMPROVE THE UTILITIES THAT SERVE THE EASTOWNE BUSINESS PARK.

45. **BILL # 528-22**

AN ORDINANCE AUTHORIZING EXECUTION OF USE AGREEMENTS FOR THE USE OF MISSOURI WESTERN STATE UNIVERSITY (MWSU) THOMAS EAGLETON INDOOR POOL WITH SAVANNAH SCHOOL DISTRICT, UNION STAR SCHOOL DISTRICT R-2, AND KANSAS CITY SWIM ACADEMY.

46. **BILL # 529-22**  
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND, SWIMMING PROGRAM BUDGET TO APPROPRIATE FUNDS IN THE AMOUNT OF \$353,203.00 FOR OPERATIONAL SERVICES INCLUDING STAFF, CHEMICALS, EQUIPMENT AND MAINTENANCE, OF THE MISSOURI WESTERN STATE UNIVERSITY THOMAS EAGLETON INDOOR POOL AND ADDITIONAL FORECASTED REVENUE RECEIVED FROM ADMISSIONS, RENTALS, AND PROGRAMMING OF THE FACILITY IN THE AMOUNT OF \$104,160.00.
47. **BILL # 530-22**  
AN ORDINANCE AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH THE BARTLETT CENTER FOR SPACE IN THE HORACE MANN COMMUNITY CENTER FOR A PERIOD OF FIVE (5) YEARS.

REPORTS OF BOARDS & COMMISSIONS:

48. Filed 8/3/23: Minutes from St. Joseph Public Library Board of Trustees meeting held June 15, 2023, at 6:30 p.m. at the Downtown Library, 927 Felix Street.
49. Filed 8/3/23: Minutes from St. Joseph Public Library Budget Committee meeting held June 15, 2023 at 6:00 p.m., at the Downtown Library, 927 Felix Street.
50. Filed 8/3/23: Minutes from St. Joseph Library Board Nominating Committee meeting held June 20, 2023, at 6:30 p.m., at the Downtown Library, 927 Felix Street.
51. Filed 8/14/23: Minutes of the Museum Oversight Board meeting held July 19, 2023 at 11:00 a.m., at the Wyeth Tootle Mansion, 1102 Charles Street.
52. Filed 8/15/23: Minutes of the Human Rights Commission meeting held July 20, 2023 at 5:00 p.m., in the 1st Floor Conference Room at City Hall.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

53. Filed 8/11/23: Minutes from the Council Work Session held August 8, 2023 at 4:00 p.m., in the Council Chamber at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

54. Filed 8/7/23: City Manager Approved Encumbrances report, July 2023.
55. Filed 8/15/23: Memorandum in re: Absent from the City - Acting City Manager (August 17, 2023).

DELEGATIONS, PETITIONS:

56. None.



## COMMUNICATIONS:

57. Filed 8/3/23: Letter from the Missouri Gaming Commission in re: State/Local Allocation of Gaming Revenues for June 2023.
58. Filed 8/7/23: Municipal Division Summary Reporting Form, July 2023
59. Filed 8/7/23: Fire Department Monthly Report, July 2023
60. Filed 8/7/23: CBIZ Monthly Claims Dashboard Report for Rolling 12 Month Reporting Period: July 2022 - June 2023.
61. Filed 8/7/23: Building Permits Issued by SubType report, July 2023
62. Filed 8/7/23: Business Licenses Report for July 2023
63. Filed 8/7/23: Single Family Rental Property Licenses Report for July 2023
64. Filed 8/7/23: Property Maintenance Activity Report, July 2023.
65. Filed 8/7/23: Urban Homestead Grant Log as of July 31, 2023.
66. Filed 8/7/23: Apartment House Rental Property Licenses Report for July 2023.
67. Filed 8/7/23: Duplex-Housing Rental Property Licenses Report for July 2023.
68. Filed 8/7/23: Human Resources Monthly Activity Report with Openings for July 2023.
69. Filed 8/14/23: Health Department Monthly Report, July 2023.
70. Filed 8/14/23: Letter from Missouri Gaming Commission in re: State/Local Allocation of Gaming Revenues for July 2023.
71. Filed 8/14/23: Engineering report with project updates from dated August 4, 2023.
72. Filed 8/14/23: Letter from Mayor John Josendale in re: Appointing the following individuals to serve in a temporary capacity as members of the Museum Coordination Committee: Pat Dillon, Greg Hatten, Joseph K. Houts, Jr, Gary Wilkinson, and Megan Wyeth.
73. Filed 8/14/23: Minutes of the St. Joseph Museums Bi-Monthly Board meeting held July 20, 2023 at 3:30 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
74. Filed 8/15/23: Memorandum from Mayor John Josendale in re: Absent from the City - Acting Mayor (August 25 - September 1, 2023).

OTHER BUSINESS:

75. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.