

MINUTES
ST. JOSEPH LANDMARK COMMISSION

The St. Joseph Landmark Commission is charged to protect, preserve, and perpetuate the historic properties of our city.

Tuesday, Feb. 1, 2022, 5:30 pm
Council Chambers, City Hall
1100 Frederick Ave., St. Joseph, MO

Members Present

<u>Name</u>	<u>Attendance</u>	<u>Terms of Office</u>
Carole Cline	(01-00)	01/25/25
Greg Hall	(40-05)	06/25/24
Alec Jennings	(08-03)	10/21/22
Isobel McGowan	(09-01)	10/27/23
Gracia Pinzino	(16-02)	08/10/23
John Rodgers	(12-05)	02/22/22
Marshall White	(07-01)	06/25/24

Members Absent:

Jim Dierberger	(16-1)	09/29/23
Trevor Tutt	(06-02)	06/25/24

Staff Present:

Kimberly Schutte, Historic Preservation Planner

1. Call to Order: 5:33 pm. Welcome to new member Carole Cline by Isobel McGowan, chair

2. Roll Call:

Cline- present, Dierberger – absent, Hall-present, Jennings – present, McGowan – present, Pinzino – present, Rodgers – present (arrived late), Tutt – absent, White -- present.

Seven (7) Members present.

3. Approval of Minutes

A. Jan. 4, 2022 Regular Meeting Minutes

Hall moved, Jennings second.

2022 MAR - 2 AM 8:03

CITY CLERK

Voice vote – unanimous

Motion Passes

4. Postponements/Adjustments to the Agenda

Motion to approve the agenda as presented

Jennings moved, Hall second.

Voice vote – unanimous

Motion Passes

5. New Business

A. COA's Major Works

1. Beau Nichols applied for a COA to repair the west exterior wall and foundation at 1115 Felix St.

Schutte presented the staff report.

The applicant was not present.

No Commissioner questions.

Jennings moved to find the COA request congruous with Design Guidelines; Pinzino, second.

Vote: Cline – aye, Hall- aye, Jennings – aye, McGowan – aye, Pinzino – aye, White -- aye.

Motion Passes

Hall moved to approve the COA as written; Jennings second.

Vote: Cline – aye, Hall- aye, Jennings – aye, McGowan – aye, Pinzino – aye, White -- aye.

Motion Passes

6. 2022 Goals

A. Create and adopt Design Guidelines for infill housing in historic districts:

Schutte will have a draft document ready for the Commission to consider at the March meeting.

B. Improve outreach to Underrepresented Communities:

Schutte presented a draft list of individuals and organizations to reach out to for the Commission to consider. A plan for outreach will be presented to the Commission at the April meeting.

C. Review 3 of the oldest surveys for accuracy: The spreadsheets of the structures in the Hall Street, Robidoux Hill, and Harris Addition districts have been created by Schutte and

are available to the Commissioners on Dropbox. Schutte has determined which structures are extant and which are now more than 50 years old (that were not at the time of the original survey). Schutte is now checking the National Register documents for accuracy and will develop documents containing information on the structures in the districts.

D. Identify districts for survey: Schutte presented Commissioners with maps of possible districts for discussion.

Rodgers moved that Hosea neighborhood, Carnegie neighborhood, Pacific St., St. Joseph Avenue, Wyatt Park, and 13th-Vine/Olive to Messanie be chosen; Pinzino second.

Vote: Cline – aye, Hall- aye, Jennings – aye, McGowan – aye, Pinzino – aye, Rodgers – aye, White -- aye.

Motion Passes

E. Possible Local Landmarks: Schutte will have the background information on the chosen possible Local Landmarks written for presentation to the Commission at the March meeting.

7. Preservation Information

A. Pinzino reported on the planning for the Preservation Celebration scheduled for April 30, 2022.

8. Comments

A. Commissioner/Staff – Rodgers informed the commission that the Missouri Preservation Conference will be held on June 13-16. At this time it is planned that it will be face to face in Jefferson City.

B. Public – None

9. Next meeting, March 1, 2022

10. Adjournment

Meeting adjourned at 6:20 p.m.

Respectfully Submitted

Kim Schutte
Historic Preservation Planner