

WORK SESSION MINUTES

PLANNING COMMISSION

February 24, 2022

4:00 P.M. – 4th Floor Conference Room
City Hall, 1100 Frederick, St. Joseph, MO

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Bob Bucher	(36-04)	06/15/23
	Tom Richmond	(01-00)	07/17/22
	Brett Hausman	(01-00)	08/05/23
	Tim Doyle	(19-06)	12/14/24
	Patt Lilly	(01-00)	01/29/27
MEMBERS ABSENT:	Ben Burtnett	(33-12)	02/12/23
	Houston Roberts	(06-01)	08/04/24
	Allison Tschannen	(18-12)	07/15/24
	Donna Jean Boyer	(42-04)	07/22/23
STAFF PRESENT:	Clint Thompson, Director Planning & Development		
	Zack Martin, City Planner		
	Rebecca Shipp, Executive Administrative Assistant		

Call to Order.

Martin called the work session to order at 4:04pm.

Martin gave an overview of the purpose of the proposed code update to bring new commission members up-to-speed. This work session focus is on Chapter 31. Martin stated in his review of the Code of Ordinances, he found antiquated terminology and ambiguous referencing. Martin stated his goal was to make the Code of Ordinances as they relate to Planning and Community Development easier to understand and more concise.

Martin discussed changes to the table of contents, definitions, district use table, appearance standards and appendix items.

Discussion was held among commissioners and staff regarding the definition and referencing of floodplain and floodway terms.

Martin stated the proposed document changes, upon Planning Commission recommendation would move on to the City Council for final approval. Martin stated the City Clerk's office would be involved with ordinance formatting prior to submission to Council.

There will be another work session in February prior to the Planning Commission meeting to vote on the changes.

The meeting adjourned at 5:10 pm.

Minutes respectfully submitted,
Rebecca Shipp, Executive Administrative Assistant

2022 FEB 25 AM 11:23

CITY CLERK