

CITY CLERK

2022 JUN -8 PM 1:08

MINUTES
ST. JOSEPH LANDMARK COMMISSION

The St. Joseph Landmark Commission is charged to protect, preserve, and perpetuate the historic properties of our city.

Tuesday, May 3, 2022, 5:30 pm
First Floor Conference Room
City Hall
1100 Frederick Ave.
St. Joseph, MO

Members Present

<u>Name</u>	<u>Attendance</u>	<u>Terms of Office</u>
Carole Cline	(02-01)	01/25/25
Jim Dierberger	(18-1)	09/29/23
Alec Jennings	(09-04)	10/21/22
Isobel McGowan	(11-01)	10/27/23
John Rodgers	(14-05)	02/22/25
Trevor Tutt	(08-02)	06/25/24
Marshall White	(09-01)	06/25/24

Members Absent:

Greg Hall	(41-06)	06/25/24
Gracia Pinzino	(17-03)	08/10/23

Staff Present:

Kenny Cordonnier, Fire Chief
Kimberly Schutte, Historic Preservation Planner

1. Call to Order: 5:30 pm.

2. Roll Call:

Cline- present, Dierberger – present, Hall-absent, Jennings – present, McGowan – present, Pinzino – absent, Rodgers – present, Tutt – present, White -- present.
Seven (7) Members present.

3. Approval of Minutes

A. March 1, 2022 Regular Meeting Minutes

Jennings moved, Dierberger second.

Voice vote – unanimous

Motion Passes

4. Postponements/Adjustments to the Agenda

Schutte asked to move item 6 to the top of the agenda.

White requested that 8.E.1 be moved to just after item 6.

Tutt moved that the agenda as amended be accepted, Cline second.

Voice vote – unanimous

Motion Passes

5. (Previously item 6) New Business

A. Fires in Vacant Structures – Schutte provided the Commissioners with a document setting out some resources. McGowan spoke about her meeting with Clint Thompson, Director of Planning and Community Development and Bryan Carter, City Manager, in which strategies to hold property owners of chronically vacant structures accountable.

Fire Chief Cordonnier answered Commissioner questions and responded to comments. The Commission thanked Chief Cordonnier for attending the meeting.

6. (Previously item 8.E.1) Identify New Local Landmarks – Review outreach for Robidoux Row.

White questioned if the current identification of Local Landmarks is accurate based on the brochure, “St. Joseph Landmarks: A Record of Our Significant Historical and Cultural Resources,” published by the St. Joseph Landmarks [sic] Commission, 1978 (second revised printing 1984). Schutte explained that the only official Local Landmarks are those that are so designated by ordinance. White requested with the support of McGowan that Schutte determine what structures have the Landmark Plaque and that outreach be undertaken to those property owners to determine their interest in becoming an official Local Landmark.

White stated that he wants the Landmark Commission to meet with City Council and attempt to convince them to allow City Hall to be designated as a Local Landmark.

Schutte presented the Commission with a draft outreach letter. That draft was approved with the addition that each letter contain a paragraph specifically addressing

the importance of that structure. The Commission instructed Schutte to begin the outreach with Robidoux Row.

[Commissioner White left the meeting at 6:01]

7. Commissioner Training – Discussion of *The Economics of Historic Preservation*

Participants:

- McGowan
- Dierberger
- Rodgers
- Jennings
- Cline
- Tutt
- Schutte

8. Old Business

None

9. 2022 Goals

A. Create and adopt Design Guidelines for infill housing in historic districts:

Review of changes made to the draft document. Once clarification concerning the issue of Setbacks is resolved, the Commission instructed Schutte to finalize and format the document.

B. Improve outreach to Underrepresented Communities:

Schutte provided the Commission with a plan for outreach to the identified groups/organizations. That plan was accepted by the Commission and Schutte instructed to undertake the outreach.

C. Review 3 of the oldest surveys for accuracy: Schutte updated the Commission on progress.

D. Identify districts for survey: Schutte provided Commissioners with information concerning the new Heritage Neighborhoods program.

E. Possible Local Landmarks: (item moved to item 6)

10. Preservation Information

A. Dierberger and Tutt reported on the Preservation Celebration, April 30, 2022.

11. Comments

A. Commissioner/Staff -- non

B. Public – None

12. Next meeting, June 7, 2022

10. Adjournment

Meeting adjourned at 7:00p.m.

Respectfully Submitted

Kim Schutte

Historic Preservation Planner