

MINUTES  
ST. JOSEPH LANDMARK COMMISSION

*The St. Joseph Landmark Commission is charged to protect, preserve, and perpetuate the historic properties of our city.*

Tuesday, July 6, 2021, 5:30 pm  
City Hall  
1100 Frederick Ave., St. Joseph, MO

Members Present

<u>Name</u>	<u>Attendance</u>	<u>Terms of Office</u>
Ron Auxier	(43-24)	01/25/22
Jim Dierberger	(10-0)	09/29/23
Greg Hall	(34-04)	06/25/21
Alec Jennings	(04-00)	10/21/22
Trevor Tutt	(01-00)	06/25/24
Marshall White	(01-00)	06/25/24

Members Absent:

Isobel McGowan	(02-01)	10/27/23
Gracia Pinzino	(10-1)	08/10/23
John Rodgers	(09-02)	02/22/22

Staff Present:

Ted Elo, Assistant City Attorney  
Zack Martin, City Planner  
Kimberly Schutte, Historic Preservation Planner

**1. Call to Order:** 5:30 pm. Welcome by Greg Hall, vice-chair

**2. Welcome to new Commissioners** – acting chair Hall welcomed Trevor Tutt and Marshall White to the Commission.

**3. Roll Call:**

Auxier- present, Dierberger – present, Hall-present, Jennings – present, McGowan – absent, Pinzino – absent, Rodgers – absent, Tutt – present, White -- present.  
Six (6) Members present.

**4. Approval of Minutes**

June 1, 2021 Regular Meeting Minutes  
Auxier moved, Dierberger second.  
Voice vote – unanimous  
Motion Passes

**5. Postponements/Adjustments to the Agenda**

None

2021 AUG - 4 AM 8: 41  
CITY CLERK

## 6. Old Business

A. Wyeth Tootle Mansion Project – The City of St. Joseph requested approval to move forward with the presented scope of work for the repairs to the exterior of the Wyeth Tootle Mansion, 1100 Charles. Schutte presented the Staff Report and Dave Frazier from the City of St. Joseph answered Commissioner questions.

Auxier moved that the proposal be found congruent with Design Guidelines.

White second

Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.

Six (6) ayes; Zero (0) nays

Motion Passes

Jennings moved that the project as presented be approved. Auxier second.

Vote: Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.

Six (6) ayes; Zero (0) nays

Motion Passes

## 7. New Business

A. COA's Major Works:

1. 401 S. 12<sup>th</sup> St. – COA request from David Bezona to install half-round guttering. Schutte presented the Staff Report.

Auxier moved that the COA be found congruent with Design Guidelines.

Jennings second

Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.

Six (6) ayes; Zero (0) nays

Motion Passes

Jennings moved that the COA as written be approved. Auxier second.

Vote: Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.

Six (6) ayes; Zero (0) nays

Motion Passes

2. 217/19 N. 13<sup>th</sup> St. – COA request from Kevin Mercer to remove damaged portions of the front porch and rebuild in an historically appropriate manner. Schutte presented the Staff Report and answered Commissioner questions.

Auxier moved that the COA be found congruent with Design Guidelines.

Dierberger second

Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.

Six (6) ayes; Zero (0) nays

Motion Passes

Tutt moved that the COA as written be approved. Auxier second.

Vote: Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.

Six (6) ayes; Zero (0) nays

Motion Passes

3. 216 S. 15<sup>th</sup> St. – COA request from Peter Karonis to install vertical cedar panel siding on the west and north of the structure. Schutte presented the Staff Report. Schutte and Elo answered Commissioner questions.

Auxier moved that the COA be found incongruous with Design Guidelines. Tutt second  
Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.  
Six (6) ayes; Zero (0) nays  
Motion Passes

Auxier moved that the COA as written be approved. Jennings second.  
Vote: Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.  
Six (6) ayes; Zero (0) nays  
Motion Passes

4. 104 S. 15<sup>th</sup> St.

a. COA request from Karyn Amend to repair and replace as needed deteriorated windows on the structure. Schutte presented the Staff Report. Karyn and Christian Amend (21807 W. 62<sup>nd</sup> St., Shawnee, KS) answered Commissioner questions.

Dierberger moved that the COA be found congruent with Design Guidelines. Tutt second  
Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.  
Six (6) ayes; Zero (0) nays  
Motion Passes

Auxier moved that the COA as written be approved. Tutt second.  
Vote: Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.  
Six (6) ayes; Zero (0) nays  
Motion Passes

b. COA request from Karyn Amend to repair and replace as needed deteriorated wood siding, trim, and decorative lements on the structure. Schutte presented the Staff Report. Karyn and Christian Amend (21807 W. 62<sup>nd</sup> St., Shawnee, KS) answered Commissioner questions.

Auxier moved that the COA be found congruent with Design Guidelines. Jennings second  
Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.  
Six (6) ayes; Zero (0) nays  
Motion Passes

Tutt moved that the COA as written be approved. Auxier second.  
Vote: Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.  
Six (6) ayes; Zero (0) nays  
Motion Passes

c. COA request from Karyn Amend to install K-style guttering on the structure. Schutte presented the Staff Report. Karyn and Christian Amend (21807 W. 62<sup>nd</sup> St., Shawnee, KS) answered Commissioner questions.

Dierberger moved that the COA be found congruent with Design Guidelines. Auxier second  
Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.  
Six (6) ayes; Zero (0) nays

Motion Passes

Jennings moved that the COA as written be approved. Tutt second.

Vote: Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.

Six (6) ayes; Zero (0) nays

Motion Passes

d. COA request from Karyn Amend to remove the sleeping porch on the rear of the structure. Schutte presented the Staff Report. Karyn and Christian Amend (21807 W. 62<sup>nd</sup> St., Shawnee, KS) and Schutte answered Commissioner questions.

Auxier moved that the COA be found incongruent with Design

Guidelines. Tutt second

Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.

Six (6) ayes; Zero (0) nays

Motion Passes

White moved that the COA as written be approved. Dierberger second.

Vote: Vote: Auxier – aye, Tutt – aye, Hall – aye, Jennings – aye, Dierberger – aye, White – aye.

Six (6) ayes; Zero (0) nays

Motion Passes

B. Demolition Delay Ordinance: Schutte presented information concerning the proposed Demolition Delay Ordinance which was having its first reading by the City Council on June 1, 2021.

## **6. Old Business**

A. Preservation Awards: Discussion concerning the creation of the committee – Dierberger and Rebecca Thacker have agreed to serve. Schutte will work to create a full committee and begin the planning. Hall reported that it is possible that the awards could be a part of the Chamber of Commerce annual meeting in January 2022.

## **8. Preservation Information**

Schutte called the Commissioners' attention to the book *Why Preservation Matters* that each had been given and indicated that the Commission will be discussing it over the next months.

Schutte pointed out the exhibits on Harvey Ellis and Historic Cemeteries that are currently in the lobby of City Hall

## **9. Public Comment**

None

## **10. Next meeting, Aug. 3, 2021**

## **11. Adjournment**

Meeting adjourned at 6:35 p.m.

Respectfully Submitted

Kim Schutte, Historic Preservation Planner