

MINUTES  
ST. JOSEPH URBAN HOMESTEAD BOARD

Tuesday, July 11, 2023, 4:00 pm  
First Floor Conference Room  
City Hall  
1100 Frederick Ave.  
St. Joseph, MO

CITY CLERK  
2023 SEP 13 AM 7:58

Members Present :

<u>Name</u>	<u>Attendance</u>	<u>Terms of Office</u>
Brandon Kanoy, staff	(04-00)	(4/3/2026)
Mary Novak	(04-00)	(4/3/2024)
Kim Schutte, staff	(04-00)	(4/3/2026)
Randy Schultz	(03-01)	(4/3/2025)
Joshua Stephens, staff	(02-02)	(4/3/2026)

Members Absent:

Taylor Crouse	(03-01)	(4/3/2026)
Todd Derr, staff	(03-01)	(4/3/2026)

Staff Present:

Josh Emberton, Assistant City Attorney  
Clint Thompson, Director of Planning and Community Development

**1. Call to Order:** 4:00 pm. by Kanoy

**2. Roll Call:**

Crouse – absent; Derr – absent; Kanoy – present; Novak – present; Schultz – present; Schutte – present; Stephens – present  
Five (5) Members Present

**3. Approval of June 20, 2023 regular meeting minutes**

Novak moved to approve the minutes as written; Schutz second.

Voice vote – unanimous

Motion Passes

#### **4. New Business**

##### **A. Acquisition of properties as per River Bluff Gateway grant agreement**

Schutte presented the Board with information concerning funds available from the River Bluff Gateway grant to acquire and rehabilitate properties. The Board was asked if it would undertake this project. Novak and Schultz suggested that no decision be made pending Board discussion with developers.

Stephens moved to table the issue until the Board had discussed the project with developers; Schultz second

Vote:

Kanoy – aye

Novak – aye

Schutte – abstain

Schultz – aye

Stephens – aye

Motion is tabled

B. Kanoy and Schutte continued the discussion of property acquisition policies. The Board was presented with Chapter 11, Article III, Sec. 11-79 of the St. Joseph Code of Ordinances which sets out the policies and procedures for property acquisition by the Urban Homestead Board. Following discussion there was a consensus that the Board shall proceed with the procedures as set out in ordinance.

#### **5. Old Business**

None

#### **6. Public Comment**

None

#### **7. Adjournment**

Kany moved adjournment

Meeting adjourned 4:23 p.m.

Respectfully Submitted

Kim Schutte

Vice Chair