

MINUTES

SENIOR CITIZENS FOUNDATION, INC.

Joyce Raye Patterson 50+ Activity Center

St. Joseph, MO 64501

September 21, 2021

Present: Shirley Bartley 2022; Barbara Braznell 2027; Harlyn Fritzson 2027; Gene Egbert 2023; Drew Brown 2025; Janie Obermier 2023; Michael Macguire 2026; Connie Fleckal 2025; Louis Payton 2024; Kathy Sager 2024; Julie Noel, Director.

Absent: Sarah Cotton 2022; Linda Parker 2027; Patti Luedtke 2027; Charlie Clisbee 2022; Janie Kemp 2026.

1. The meeting was called to order by Shirley Bartley and attendance registered.
2. The Minutes of the August meeting were reviewed. Gene Egbert motioned to approve the Minutes and Drew Brown seconded. The motion passed.
3. Reports:
 - a. **Treasurer's Report:** Harlyn Fritzson reported on the checks paid and the deposit of money from the sale of T-shirts. Shirley Bartley questioned on the Unintended Business Income issue previously discussed. Harlyn will ask the CPA about this. Financial information for August 31, 2021 was provided in a handout:

Bank Account Balance August 31, 2021:	\$5,723.18
Current Balance:	\$4,971.42
Portfolio Balance August 31, 2021:	\$3,730,617.52
Estimated Annual Income:	\$55,502.00
Monthly Fees Deducted:	\$1,645.64
YTD Fees:	\$3,281.40
August Income:	\$2,938.56
YTD Income:	\$5,247.50

Shirley Bartley questioned on the availability of the Income Statement and Balance Sheet usually provided by the CPA. Harlyn will inquire about this. Harlyn passed around the tax forms that were electronically filed for review by the Board.

Gene Egbert motioned we accept the Treasurer's Report, Drew Brown seconded. The motion passed.

b. **Director's Report:** Julie Noel provided handouts of August activity at the Center and a breakdown of attendance for various groups. She also provided updated Covid information for the County. She reported the Circuit Training equipment is almost all repaired and will open soon. Classes are returning and use of the Center is increasing again after the slow start from the Covid shutdown. There was a Health Fair in August with vendors and 70+ people attended.

She will send out information on Push, Pedal Pull – the company that provides maintenance for the fitness equipment – including their rates so the Board can consider payment. The Rec Center is happy with their service. They do not do upholstery, however she has a local upholsterer that is reasonable and can do that when needed. 2 treadmills in the Fitness Center do not work – they are safe to use for exercise, however one does not provide information and the other does not incline. Shirley Bartley expressed concern about the treadmills and the need to probably replace them. There was discussion on this and Julie will research and get quotes on prices. Jena proposes getting the same type as at the Rec Center.

Julie reviewed the Covid stats and noted that T-shirt sales have been very good – 102 have sold and people are enthusiastic. Total profit from the sale will be \$706 once all are sold. Julie also mentioned she is recognizing employees and volunteers during Employee Appreciation Month.

Shirley inquired about the budget item for education for the Center. Julie will attend a virtual National Conference on Senior Centers and Jena is signed up for Leadership training so she can work independently on programming. Julie also wants to have training for AED equipment through the Heart Association and will schedule that.

- c. **JRP Planning Council Report:** Charlie Clisbee is not in attendance. Shirley reported that they wanted to have a JRP Center booth and a Chamber of Commerce event, however, they only wanted groups recruiting employees.
4. **Old Business:** Board Pictures: not all were in attendance at our last meeting when these were taken. Still need Drew, Mike, Sarah and possibly Linda (she is on leave). Julie will help organize this.
5. **New Business:** Thanksgiving Dinner will be held on November 18, 2021. Chaun's Catering is providing the food. Julie will be volunteer liaison for the City Employees. Shirley will contact last year's volunteers to see if they will help again. Tickets need to be printed and go on sale in October. The Kitchen Band will Play. Shirley is in charge this year.
6. **Committee Reports:**
 - a. Allocation Requests: Connie Fleckal reports there are none.
 - b. Decoration Committee: No report as Janie Kemp is not here.
 - c. Development Committee: Barbara Braznell plans to set a date for a meeting soon.
7. Next Meeting date is October 19, 2021 at 3:00 P.M.

Drew Brown motioned that the meeting be adjourned, Connie Fleckal seconded and the meeting was adjourned.

Respectfully submitted,

Barbara A. Braznell, Secretary