

AN ORDINANCE ADOPTING THE FISCAL YEAR 2013-2014 BUDGET FOR THE CITY OF ST. JOSEPH, MISSOURI, AS SET FORTH IN EXHIBITS "A" & "B."

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ST. JOSEPH, MISSOURI, AS FOLLOWS:

SECTION 1. That the City's budget for the Fiscal Year ending June 30, 2014, was duly prepared, filed with the City Clerk 60 days prior to the Fiscal Year beginning July 1, 2013, and was there available for the inspection by any member of the public.

SECTION 2. That proper notice was given and a public hearing was held on said budget not less than 10 days after the date of such notice.

SECTION 3. That all parties desiring to participate and be heard at said Public Hearing having been heard until no more evidence was offered, and such hearing having been concluded, and the City Council of said City having made such changes in such budget as in its judgment is in the best interest of the taxpayers of the City of St. Joseph, Missouri, said budget with such changes is adopted, as aforesaid.

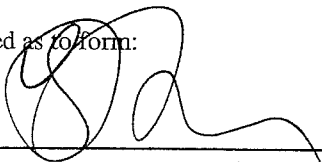
SECTION 4. That the budget of the City of St. Joseph, Missouri, on file in the office of the City Clerk and Financial Services and marked Exhibit "A", for the Fiscal Year ending June 30, 2014, be, and the same is hereby, in all respects finally approved and adopted as so changed as marked Exhibit "B", and the same shall be, and is hereby filed with the City Clerk of said City.

SECTION 5. That the several amounts specified for the several purposes named in said budget be, and they are hereby, appropriated to and for such purposes.

SECTION 6. That this Ordinance shall be in full force and effect from and after date of passage.

Authenticated Copy
of Reso., G.O. (S.O.) 8649
By Paula Heyde City Clerk
[Signature] Deputy
Date 6-13-13

Approved as to form:



City Attorney

Passed June 10, 20 13

Attest:

(SEAL)



City Clerk



Mayor

Date: May 28, 2013
Account Number: See Exhibits A & B
Type of Ordinance: Special
Amount: See Exhibits A & B

CITY CLERK
2013 MAY 22 AM 9:21

EXPLANATION TO COUNCIL BILL

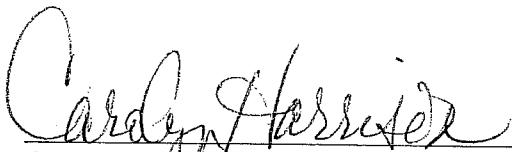
ORIGINATING DEPARTMENT: Administrative Services Department

PURPOSE: To adopt the budget for Fiscal Year ending June 30, 2014, for the City of St. Joseph, Missouri.

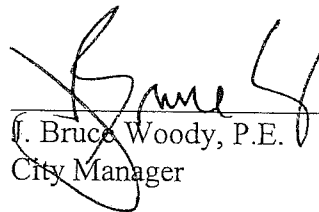
REMARKS: Changes to the City Manager's Proposed Annual Budget are identified in the attachments entitled "Made Part of Exhibit B – Proposed Budget for FY 2013/2014." The changes are proposed by the City Council and are incorporated into the 2013/2014 Adopted Annual Budget by ordinance.

Submitted By:

Reviewed By:



Carolyn Harrison
Administrative Services Director



J. Bruce Woody, P.E.
City Manager

**CITY OF ST. JOSEPH, MISSOURI
ANNUAL REVENUE BUDGET
FISCAL YEAR 2012-2013**

Fund Type	ROUNDED TO NEAREST \$1,000			Adopted Annual Budget
	Proposed Annual Budget	A. Revenue Adjustments	B. Fund Balance Appropriation From/(To)	
General				
General Governmental	\$ 46,763,000	\$ (55,050)	\$ 423,050	\$47,131,000
Special Revenue:				
Streets Maintenance	\$ 4,221,000	-	791,000	\$5,012,000
Parks Maintenance	\$ 819,000	-	99,000	\$918,000
CDBG	\$ 2,322,000	-	0	\$2,322,000
Special Allocation	\$ 8,889,000	-	(921,000)	\$7,968,000
Gaming Initiatives	\$ 1,158,000	-	103,000	\$1,261,000
Museum	\$ 506,000	-	(28,000)	\$478,000
Enterprise:				
Aviation	\$ 1,922,000	-	159,000	\$2,081,000
Public Parking	\$ 360,000	-	63,000	\$423,000
Water Protection	\$ 47,174,000	-	580,000	\$47,754,000
Municipal Golf	\$ 831,000	-	(48,000)	\$783,000
Mass Transit	\$ 10,016,000	-	(2,639,000)	\$7,377,000
Landfill	\$ 4,354,000	(929,242)	1,022,242	\$4,447,000
Capital Projects Fund	\$ 6,142,000	-	(1,359,000)	\$4,783,000
	<u>\$ 135,477,000</u>	<u>\$ (984,292)</u>	<u>\$ (1,754,708)</u>	<u>\$ 132,738,000</u>

Revenue adjustments since the proposed budget was published and subsequent to City Council budget work sessions are as follows:

Column A:

1. **General Fund*** - City Council did not approve the budgeted increase to the Landfill tipping fee recommended in the Tipping Fee Study and built into the proposed budget. The resulting decrease in budgeted revenues also resulted in a loss in projected revenues to be received by the General Fund in PILOTS (payments in lieu of taxes) from the Landfill of \$65,050. This was offset somewhat by a Council approved transfer of \$10,000 from the Gaming Initiatives Fund to help offset the in-kind services departments provide to festivals and parades throughout the year.

2. **Landfill Fund** - City Council did not approve the budgeted increase to the Landfill tipping fee recommended in the Tipping Fee Study and built into the proposed budget. This resulted in a decrease of \$929,242 in budgeted revenues.

Column B: Represents the net increase from/(to) fund balance as a result of revenue and expenditure increases or decreases since the Proposed Budget was printed. (see Expenditures Schedule for expenditure impacts.)

*Changes to A.1. are indicated in **bold** and mirror the changes as explained on the EXPENDITURE sheet.

**CITY OF ST. JOSEPH, MISSOURI
ANNUAL EXPENDITURE BUDGET
FISCAL YEAR 2012-2013**

		PROPOSED & ADOPTED ROUNDED TO NEAREST \$1,000			
			A.	B.	
			Council	Post-	
			Actions	Production	
			During	Revisions	
			Budget	to Proposed	
			Hearings	Budget	
Fund Type		Proposed			Adopted
		Annual			Annual
		Budget			Budget
General					
	General Governmental	\$ 46,479,000	750,211	\$ (97,814)	\$47,131,000
Special Revenue					
	Streets Maintenance	5,012,000	-	-	5,012,000
	Parks Maintenance	918,000	-	-	918,000
	CDBG	2,322,000	-	-	2,322,000
	Special Allocation	7,968,000	-	-	7,968,000
	Riverboat Gaming Initiatives	1,249,000	12,500	-	1,261,000
	Museum	478,000	-	-	478,000
Enterprise					
	Aviation	2,074,000	7,375	-	2,081,000
	Public Parking	419,000	4,390	-	423,000
	Water Protection	47,553,000	106,045	94,760	47,754,000
	Municipal Golf	776,000	6,625	-	783,000
	Mass Transit	7,381,000	-	(4,255)	7,377,000
	Landfill	4,464,000	(42,970)	25,500	4,447,000
Capital Project Fund		4,888,000	-	(105,331)	4,783,000
		<u>\$ 131,981,000</u>	<u>\$ 844,176</u>	<u>\$ (87,140)</u>	<u>\$ 132,738,000</u>

Detailed explanation of expenditure changes can be found on the following pages.

Change Details to Proposed FY2012/2013 Expenditure Budget

Fund	Dept	Program	Line Item	Increase	Decrease	Explanation
General Fund						
Post Production Corrections:						
	P&CD	Bldg Dvlpmnt	Personnel Accts		(42,304)	Duplicate - Position moved to Planning, but also left in this program
	P&CD	Prop Mnt	Personnel Accts		(42,481)	A vacant position that had been filled remained in the budget
	P&CD	P&CD Admin	Sick Buy Back	860		Wasn't picked up in the budget report.
	Admin Srv	Muni Court	Personnel Accts	6,580		State Assoc Judge salary increased which inc Municipal Judge's salary
	Admin Srv	Customer Assist	Personnel Accts		(35,921)	Current staff position moved (for budget purposes) to WP Fund
	Admin Srv	Acctng	Sick Buy Back	891		Wasn't picked up in the budget report.
	Fire	Suppression	Minor Eqp		(20,000)	Duplicate - Money for radio replacements already budgeted in Gaming.
	Fire	Training	Personnel Accts	29,506		Benefits for (1) officer didn't calculate
	P&R	REC Center	M&R Ofc Equip	5,055		Annual maintenance of new scheduling software
				42,892	(140,706)	(97,814) :Net Impact
City Council Changes:						
	P&R	Civic Arena	Spcl Contributns	50,000		Seed Money for Civic Arena promotions
	Non-Dprt	Non-Dprtmntal	Prof Srv	82,805		Proportionate share of compensation study inc. CDBG portion
		All Departments	Personnel Accts	608,750		2% COLA impact
	Health	Clinics	Spcl Contrbtn	8,656		Per contract with Social Welfare Brd, contribution is increased by the same % increase given to employees.
				750,211	0	750,211 :Net Impact
Water Protection Fund						
Post Production Corrections:						
	PW	WPF & Lab	Prof Services		(45,000)	New Electrical Tech position approved, so can reduce \$ budgeted to contract for the services the Tech will now provide
	Admin Srv	Utility Billings	Various	139,760		Staff still gathering information for re-introducing sewer billing however, except for lockbox services, the budget is fairly firm
				139,760	(45,000)	94,760 :Net Impact
City Council Changes:						
		All Divisions		94,170		2% COLA Impact
	PW	WP Admin	Prof Srv	11,875		Proportionate share of compensation study (maximum)
				106,045	0	106,045 :Net Impact
Transit Fund						
Post Production Corrections:						
	PW	Transit CIP	Other Improv		(4,255)	(4,255) :Net Impact Input error
Capital Project Fund						
Post Production Corrections:						
		Mach & Equip			(30,331)	Fire Dept used the money for generators in current year
		Buildings			(75,000)	Fire Dept contracted Stn #5 repairs in current year
				(105,331)	(105,331)	(105,331) :Net Impact

Change Details to Proposed FY2012/2013 Expenditure Budget

Fund	Dept	Program	Line Item	Increase	Decrease	Explanation
Landfill Fund						
Post Production Corrections:						
			Vehicle	<u>25,500</u>		Replacement vehicle missed in budget preparations
City Council Changes:						
			Trf to Gen Fund		(65,050)	Projected PILOTS to Gen Fund reduced with reduction in revenue
			Personnel Accts	19,040		2% COLA impact
			Prof Srv	3,040		Proportionate share of compensation study (maximum)
				<u>22,080</u>	<u>(65,050)</u>	(42,970) :Net Impact
Aviation Fund						
City Council Changes:						
			Personnel Accts	6,465		2% COLA impact
			Prof Srv	910		Proportionate share of compensation study (maximum)
				<u>7,375</u>		7,375 :Net Impact
Parking Fund						
City Council Changes:						
			Personnel Accts	3,630		2% COLA impact
			Prof Srv	760		Proportionate share of compensation study (maximum)
				<u>4,390</u>		4,390 :Net Impact
Golf Fund						
City Council Changes:						
			Personnel Accts	6,015		2% COLA impact
			Prof Srv	610		Proportionate share of compensation study (maximum)
				<u>6,625</u>		6,625 :Net Impact
Gaming Fund						
City Council Changes:						
			Spcl Cntrbtn		(7,000)	Reducing funding to festivals to \$50,000 cap
			Spcl Cntrbtn		(3,000)	Elimination of unidentified expenditure
			Spcl Cntrbtn	12,500		Contribution to Youth Alliance Capital Campaign, 1st yr of 2
			Transfer to GF	10,000		Contribution toward in-kind services provided to festivals & parades
				<u>22,500</u>	<u>(10,000)</u>	12,500 :Net Impact

**CITY OF ST. JOSEPH, MISSOURI
FUND BALANCE
FISCAL YEAR 2012-2013**

ROUNDED

Fund Type	Ending Fund Balance: Proposed Annual Budget	Amt Sent To/ (Taken From) FY2013 Fund Balance	Adjustment for Annual Designated Purposes*	Ending Fund Balance: Adopted Annual Budget Unrestricted Fund Balance
General				
General Governmental	\$ 7,787,700	\$ (423,050)	\$ (1,668,508)	\$ 5,696,142
Cell Phone Settlement	293,000	-	-	293,000
			Restricted for	
			Designated	Restricted Fund
			Purposes	Balance
Special Revenue:				
Streets Maintenance	-	-	-	0
Parks Maintenance	-	-	-	0
CDBG	-	-	-	0
Special Allocation	7,275,000	-	-	7,275,000
Gaming Funded Initiatives	194,000	(103,000)	-	91,000
Museum	368,000	-	-	368,000
Enterprise (Operating Fund Balance):				0
Aviation	19,000	(7,375)	(10,450)	1,175
Public Parking	108,000	(63,000)	(7,420)	37,580
Water Protection	18,348,000	(580,000)	(104,675)	17,663,325
Municipal Golf	97,000	(48,000)	(6,650)	42,350
Mass Transit	9,236,000	4,255	(578,040)	8,662,215
Landfill	9,592,000	(1,022,242)	(5,070,045)	3,499,713
Capital Project Fund	10,490,000	105,300	-	10,595,300
	\$ 63,807,700	\$ (2,137,112)	\$ (7,445,788)	\$ 54,224,800

Note: The General Governmental Fund is the only fund with unrestricted fund balance. The Special Revenue, Enterprise and Capital Project funds are all restricted. However, within all of the funds there are designated and undesignated fund balances.

Most of the operating funds have designated reserves. The General Fund has Computer Reserve and Emergency Reserve accounts. The Transit Fund has started a Bus Replacement Reserve. The Landfill Fund has a Closure/Postclosure Reserve. Starting with FY2009, all funds with City employees began to accumulate reserves to meet the cost of a 27th payroll period in fiscal year 2016.

* Designated Fund Balances are provided in more detail on Page 2-3 in the Budget Summary Section of the Budget Document.