



Greater St. Joseph Area
MPO
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION
STUDY ORGANIZATION
1100 Frederick Avenue, Room 204
St. Joseph, MO 64501
Telephone: (816) 271-4653

<http://stjoempo.org/>

The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.

Agenda
Coordinating Committee Meeting

DATE: Thursday, July 26, 2018
TIME: 12:00-1:00
LOCATION: Fourth Floor Conference Room, City Hall

I. OPENING REPORTS

- A. Roll Call of Voting Members
- B. Opportunity for Public Comments and Questions
- C. Approval of Minutes from Last Meeting May 24th, 2018

II. NEW BUSINESS

- A. HG Consultants
Discussing I-229 EA
- B. TAM Memo/ TAM Plan Information
Action Needed: Approval
- C. TIP Scoring Sheet
Action Needed: Approval
- D. STP Project List
No Action Needed: FYI
- E. Newsletter
No Action Needed: FYI
- F. Joint September Meeting with Coordinating Committee
Action Needed: Approval
- G. MPO 101 PowerPoint
No Action Needed: FYI

III. MISCELLANEOUS

- A. Next Meeting: Joint Meeting with Technical Committee September 27th, 2018
1100 Fredrick Ave, St. Joseph, MO 64501 Fourth Floor Conference Room 12:00

IV. OTHER/ADJORNMENT

SJATSO fully complies with Title VI of the Civil Rights Act of 1964 and related statues and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form please visit www.stjoempo.org or call (816) 236-1471.

ST. JOSEPH AREA TRANSPORTATION STUDY
COORDINATING COMMITTEE
4th Floor Conference Room – City Hall – St. Joseph
12:00 noon – May 24, 2018

Voting members present:

Bob Dempster	Citizen at Large
Madison Davis	City of St. Joseph
Brian Myers	City of St. Joseph
Bruce Woody	City of St. Joseph
Ron Hook	Buchanan Co.

Staff members present:

Chance Long	City of St. Joseph
Caitlin Zibers	City of St. Joseph

Others present:

Chris Redline	MoDOT – NW
Chris Crain	City of St. Joseph
Brady McKinley	City of St. Joseph

OPENING REPORTS –Chairperson Dempster opened the meeting.

Roll Call. A quorum was present.

Approval of Minutes. Minutes from the March 22, 2018 meeting were approved after a motion to accept by Member Ron Hook and seconded by Member Madison Davis.

NEW BUSINESS –

TIP Final Approval. A packet updating transportation projects over the next 4 years was provided. An explanation and overview of the TIP is available on the SJATSO website at stjoempo.org/plans/. Area projects using federal money cannot be started until the TIP has been through the approval process. Projects are monitored every 6 months for delays. Member Brian Myers motioned to accept the TIP as presented and Member Madison Davis seconded, and the TIP was approved.

Self-Certification. Self-Certification is a federal requirement for all MPOs, requiring the board to certify that all plans are up to date and compliant. Chairperson Dempster signed the document.

Public Involvement Plan. Working with consultants, AECOM, a plan has been developed which outlines the specific targets and goals in each area of the PIP. A handout was distributed with this information. Member Brian Myers motioned to accept the PIP as presented and Member Madison Davis seconded, and the PIP was approved.

MetroQuest Survey. The survey has been widely distributed in hard copy and in e-version. Caitlin demonstrated and explained the features of the survey. This is a short, interactive, broad survey that asks the participant to rank their priorities and to drop pins at specific locations of concern. Responses will be analyzed and funneled down to more specific surveys in the future. The goal is to get 400-500 responses by June 15. No action needed.

Northwest Regional Freight Summit Update. 2018 NW Missouri Freight Summit, in partnership with the regional planning commissions, will be held June 14, 2018 at Remington Nature Center for any person or company involved in the movement of freight in the area. No action needed.

Blue Print Grants Applications Open. The MPO submitted grant applications this year for promotion funds and t shirts for bike to work week for 2019. The second application was for the Hours Project. This is a MoDOT program that is presented over lunch to spark safe driving policies for businesses. The program is presented by MoDOT and the MPO would coordinate and schedule presentations at area businesses. The last grant application was for safety improvements near Minnie Cline Elementary in Savannah. The application was for LED stop sign upgrades, hand held crossing signs, safety vests and crosswalk improvements for students walking to school. The annual grant application period is closed, but ideas for next year are welcomed and grants should be awarded in July.

STP Fund Update. The allocation of STP Funds to MPOs was discontinued in the summer of 2016, but there is a balance of approximately \$561,000 remaining that must be obligated before September 2019. In the past funds have been used for trail development and some street repair projects. There is an 80/20 match component to the funds. The MPO has been receiving requests from project sponsors to use the remaining funds. An emergency amendment to the TIP will likely be necessary to add projects and move quickly. No action needed at this time.

Nominations for Vice-Chairperson. Member Ron Hook was nominated for Vice-Chairperson, replacing Donna Jean Boyer. Member Brian Myers seconded and the nomination was approved.

MISCELLANEOUS

Public Comments and Questions. None

The next regular meeting is scheduled for July 26, 2018, 4th Floor, City Hall.

ADJOURN –

The meeting adjourned after a motion by Member Brian Myers, it was seconded by Vice Chairperson Ron Hook.



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Transit Asset Management Plan

The transit asset management plan is one of the performance measures required to be approved by the Technical Committee and Coordinating Committee. The plan will be attached at a later date. The plan outlines and assigns a condition rating to all assets \$10,000 to \$50,000. The condition rating was assessed by the Maintenance Manager at Transit, Project Manager in the Engineering Department and the Transit Planning Manager.

Staff recommends that the Technical Committee votes to move the plan to the Coordinating Committee.



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TIP Scoring Sheet Finalization

The Technical Work Session in April was centered on the Transportation Improvement Program (TIP) development, and more specifically the scoring sheet used to assess whether projects are eligible for inclusion in the TIP. All recommendations have been taken into account and the score sheet is attached. Discussion and approval is needed at this time.



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STP Project Draft List

Caitlin will give a brief overview of the STP projects that have been proposed so far.