

**CITY OF ST. JOSEPH. MISSOURI  
INVITATION TO BIDDERS**

SEALED PROPOSALS WILL BE RECEIVED BY THE PURCHASING DEPARTMENT, ROOM 201, CITY HALL, ST. JOSEPH, MO. UNTIL **THREE (3) O'CLOCK P.M.** ON THE **12th DAY OF MAY 2021** FOR COMMUNITY DEVELOPMENT REHABILITATION PROJECTS.

PROPOSALS MUST BE PRESENTED UNDER SEALED COVER, PLAINLY MARKED.

**PROPOSALS FOR: FOUR (4) C. D. REHABS: 410 MICHIGAN AVENUE, 1419 NORTH 19TH STREET, 2212 SOUTH 11TH STREET, AND 3004 MESSANIE STREET**

**NO BID BOND IS REQUIRED**

A PRE-BID CONFERENCE WILL BE HELD AT **9:00 A.M. 1<sup>ST</sup> FLOOR CONFERENCE ROOM CITY HALL MAY 3, 2021.**

**LIQUIDATED DAMAGES IN THE AMOUNT OF \$100.00 PER DAY WILL BE ASSESSED ON ALL PROJECTS WHERE THE COMPLETION OF WORK EXTENDS BEYOND THE CONTRACT EXPIRATION DATE.**

SPECIFICATIONS MAY BE OBTAINED FROM THE PURCHASING DEPARTMENT, ROOM 201, CITY HALL, ST. JOSEPH, MO (816-271-5330). AT THE TIME AND PLACE MENTIONED ABOVE, BIDDING WILL BE CLOSED, AND THE PROPOSALS RECEIVED WILL BE PUBLICLY READ ALOUD.

BIDS RECEIVED AFTER THE SPECIFIED TIME OF CLOSING WILL BE RETURNED UNOPENED.

UPON RECEIVING MORE THAN ONE SEALED BID THE REHAB SPECIALISTS WILL DISCLOSE THEIR COST ESTIMATE.

BIDDER WHOSE BID IS NOT WITHIN FIFTEEN PERCENT (15%) (HIGH OR LOW) OF THE REHAB SPECIALISTS' ESTIMATE MAY WITHDRAW HIS/HER BID AT THE BID OPENING WITHOUT PENALTY.

ACCEPTANCE AND REJECTION OF BIDS: THE DEPARTMENT OF COMMUNITY DEVELOPMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS WHICH FAIL TO COMPLY WITH ANY PROVISION OF THE SPECIFICATIONS. THEREAFTER, (FOR LOANS), THE REHAB SPECIALIST WILL FORWARD ALL ACCEPTABLE BIDS TO THE HOMEOWNER(S) FOR HIS/HER REVIEW AND SELECTION, AND THE HOMEOWNER(S) WILL BE NOTIFIED OF THE REHAB SPECIALISTS' ESTIMATE.

IF THERE IS MORE THAN A FIFTEEN PERCENT (15%) DIFFERENCE BETWEEN THE HOMEOWNER'S SELECTED BID AND THE REHAB SPECIALISTS' ESTIMATE, THE REHAB SPECIALIST MAY REQUEST A COST ANALYSIS OF ANY BIDDER OUTSIDE THE FIFTEEN PERCENT (15%) RANGE, REQUIRING LINE ITEM BIDS WITH QUANTITIES (E. G. 16 SQUARES OF SHINGLES).

IF CONSENSUS IS REACHED THAT THE SELECTED BID IS COST REASONABLE AND ACCEPTABLE BY THE HOMEOWNER THEN THE SUCCESSFUL BIDDER MUST, WITHIN TEN (10) DAYS, HAVE SECURED AN OCCUPATIONAL LICENSE, PROVIDE THE CITY REHAB OFFICE WITH DOCUMENTATION OF INSURANCE WITH THE CITY NAMED AS AN ADDITIONAL INSURED IN AMOUNTS AS REQUIRED, AND HAVE EXECUTED THE CONTRACT. IF NO CONSENSUS AND SELECTION IS MADE, THE PROJECT WILL EITHER BE CANCELED AND BIDS REJECTED, OR THE PROJECT WILL BE REWRITTEN AND PUT OUT FOR BID AT A LATER DATE.

FOR EMERGENCY GRANTS, THE REHAB STAFF WILL REVIEW AND SELECT THE LOWEST AND BEST BID AND AWARD THE CONTRACT (PROVIDED THE BID IS COST REASONABLE).

**DISQUALIFICATION'S**

BIDDERS WHO FAIL TO PROVIDE INFORMATION REQUESTED FOR A REVIEW AND COST ANALYSIS WILL NOT BE AWARDED A CONTRACT AND WILL NOT BE ELIGIBLE TO BID ON COMMUNITY DEVELOPMENT FUNDED PROJECTS FOR A PERIOD OF NINETY (90) DAYS.

A BIDDER WHO IS WITHIN FIFTEEN PERCENT (15%) OF THE REHAB SPECIALISTS' ESTIMATE, YET WITHDRAWS HIS/HER BID, WILL NOT BE ELIGIBLE TO BID ON COMMUNITY DEVELOPMENT FUNDED PROJECTS FOR A PERIOD OF NINETY (90) DAYS.

THE EXECUTED CONTRACT MUST BE RETURNED TO THE COMMUNITY DEVELOPMENT OFFICE WITHIN TEN (10) DAYS OF RECEIPT OF THE CONTRACT BY THE CONTRACTOR.

THESE PROJECTS ARE BEING FUNDED ONE-HUNDRED PERCENT (100%) WITH FEDERAL DOLLARS THROUGH THE COMMUNITY DEVELOPMENT DEPARTMENT OF ST. JOSEPH, MISSOURI.

**PURCHASING DEPARTMENT, ROOM 201  
CITY HALL, 1100 FREDERICK  
ST. JOSEPH, MISSOURI 64501  
(816) 271-5330**