

**SAVE OUR HERITAGE GRANT
CITY OF ST. JOSEPH, MISSOURI
2021-2022 Application**

APPLICANT INFORMATION

Name: _____

Phone: _____ E-mail: _____

Mailing Address: _____

PROJECT INFORMATION

Project Property Address: _____

Total project cost: _____

Amount of Save Our Heritage Grant funds requested: _____

APPLICATION MATERIALS

The application packet must contain the following:

Project Description: Using additional sheets, provide a detailed project description including a detailed scope of work (description of proposed work, estimated timeline, list of materials (indicate if the materials are historically appropriate), project budget, photographs/drawings if applicable).

Project Benefits: Using additional sheets please provide a narrative setting out how the grant will benefit the project property, the neighborhood/district, and the city of St. Joseph. The narrative should indicate the importance of the structure (either individually or as part of a neighborhood) to the cultural heritage of the city; ways in which the project furthers efforts toward creating a more “green” and sustainable community; and if the project is an example of adaptive reuse.

Bids: Attach three (3) itemized bids for each element of the scope of work or documentation that the work is to be performed by the Applicant.

Photographs: Include “before” photographs of the building.

Supporting Documents:

- Property Deed with the legal description of the property
- Proof that all property taxes are paid and current
- Proof of property and liability insurance
- Proof of matching funds

Submit completed application to:

Historic Preservation Planner
City of St. Joseph
1100 Frederick Ave., Room 107
St. Joseph, MO 64501

Applications will be reviewed at the time when the completed application packet is submitted.

For any questions contact:
Kim Schutte, Historic Preservation Planner
(816) 271-5349
kschutte@stjoemo.org

